

Agenda Item 3 vii

Report to:	Board of Directors	Date: 28 March 2019
Report from:	Trust Secretary	
Principal Objective/ Strategy and Title:	GOVERNANCE: Committee Terms of Reference	
Board Assurance Framework Entries:	Governance	
Regulatory Requirement:	Code of Governance	
Equality Considerations	None believed to apply	
Key Risks:	Insufficient assurance regarding performance, key risks etc	
For:	Note and Approve	

1. Purpose

For the Board of Directors to receive and approve updated Terms of Reference (TOR) for Board Committees.

2. Committee review and self- assessment

In line with Audit Committee practice Board Committees undertake a self-assessment and annual review including review of TOR. This was undertaken in between January and March 2019 and reviewed at Audit Committee and the Trust Board. The TOR are brought to the Board for approval.

Board Committees have recommended a number of revisions to the Committee TOR principally to reflect the changes in titles, Committee accountabilities and requirements for quorum as set out in the Committee self-assessment item. These are captured as tracked changes in the attached documents.

3. Committee Terms of Reference

The updated Terms of Reference for the following Board Committees are attached:

TOR 001 Audit Committee
 TOR 002 Quality and Risk Committee
 TOR 003 Charitable Funds Committee
 TOR 007 Performance Committee
 TOR 018 Strategic Projects Committee

4. Recommendation

The Board of Directors is requested to approve revised Terms of Reference for Board Committees.