

DRAFT ROYAL PAPWORTH HOSPITAL MEETING SCHEDULE 2020 ( Draft v2)

2020	January	February	March	April	May	June	July	August	September	October	November	December					
Wed	Bank Holiday	1		OEG	1		OEG	1				Wed					
Thurs	BoD/BoT	2		BoD/BoT	2		BoD/BoT	2		BoD/BoT	1	Thurs					
Fri		3			3	1		3			2	Fri					
Sat		4	1		4	2		4	1		3	Sat					
Sun		5	2	1	5	3		5	2		4	1	Sun				
Mon		6	3	2	6	4	1	6	3		5	2	Mon				
Tues		7	4	3	7	5	2	7	4	1	6	3	1	Tues			
Wed	OEG	8	OEG	OEG	8	OEG	OEG	OEG	OEG	OEG	OEG	OEG	OEG	OEG			
Thurs		9	BoD/BoT	BoD/BoT	9	BoD/BoT	BoD/BoT	BoD/BoT	BoD/BoT	BoD/BoT	AUDIT	BoD/BoT	BoD/BoT				
Fri		10		6	Bank Holiday	10	Bank Holiday	8		7	4	9	6				
Sat		11		7		11		9		8	5	10	7				
Sun		12		8		12		10		9	6	11	8				
Mon		13		9	Bank Holiday	13	PPI	11		10	PPI	7	9				
Tues		14		10		14		12		11		8	10				
Wed	FPC	15		11		15		13		12		9	FPC				
Thurs		16	CFC	AUDIT	12	16		14	CFC	11	AUDIT	16	13	CFC			
Fri		17		13		17		15		14		11	16				
Sat		18		14		18		16		15		12	17				
Sun		19		15		19		17		16		13	18				
Mon		20		16		20	A&F	18		17		14	19	A&F			
Tues		21		17		21		19		18		15	20				
Wed		22		18	CoG	22	FPC	20	CoG	17	FPC	22	19	CoG			
Thurs	AUDIT	23		19		23	AUDIT	21		20		17	22	19	PERF	SPC	
Fri		24		20		24		22		21		18	23	20			
Sat		25		21		25		23		22		19	24	21			
Sun		26		22		26		24		23		20	25	22			
Mon		27	A&F	PPI	24		27	Bank Holiday	25		22	26	23	PPI	23		
Tues	Q&R	28	Q&R	25		24	Q&R	28	Q&R	26		23	24	Q&R	27	Q&R	
Wed	ME	29	ME	26		25	ME	29	ME	27		24	25	ME	28	ME	
Thurs	PERF	SPC	30	PERF	SPC	27	PERF	SPC	26	PERF	SPC	30	PERF	SPC	28	PERF	SPC
Fri		31		28		27		29		26		31	28	25		30	27
Sat				29		28		30		27		31	28	26		29	28
Sun						29		31		28			30	27		29	27
Mon						30				Bank Holiday	31		28	30	Bank Holiday	28	Mon
Tues					Q&R	31				Q&R	29					Q&R	29
Wed										ME	30					ME	30
Thurs																	31

BoD 0900-1200	CoG 10.30 - 1.00 Transformation zone	Q&R 2-4	CFC 10.30-12.30	PPI 1400 - 1600	GAC As required 'Task & Finish' group	ME 0800 - 0930	SPC 11:00 – 13:00	BoD: Board of Directors	BoT: Board of Trustees (follows BoD as required)	BoDRes: reserve date for possible BoD/Away Day	Audit: Audit Committee (BoD)	CoG: Council of Governors	PPI: Patient & Public Involvement (CoG)	AMM: Annual Members' Meeting	FRG: Fundraising Group (CoG)
PERF 9-11	BoT (follows BoD)	Audit 9.30-11.30	BW - time tbc	Appts Cttee as required	FPC 10.30 - 1.00	Bank Holiday		Q&R: Quality and Risk (BoD)	BW: Board Workshop (TBC)	PERF: Performance Committee (BoD)	CFC: Charitable Funds Cttee (BoT)	Appts: Appointment Cttee (CoG)	FPC: Forward Planning Committee (CoG)	A&F: Access & Facilities (CoG)	GAC: Governors Assurance Committee (CoG)
OEG 9-11	R&R PB Times vary	Director In Your Shoes Visits	HCT (Times vary. Meetings will be daily from March 19)	A&F 1100 - 1300				HCT: Hospital Commissioning Team	SPC: Strategic Projects Committee (BoD)		*Decision required on venue for CoG				