

Agenda item 1.iv

**Board of Directors - Part I  
Action Checklist  
Following: 09 January 2025 Meeting  
Reporting to: 06 March 2025 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
02/25	07 Nov 24	2.ii	<p><b>Guardian of Safe Working Report Quarterly Report – June to September 2024</b></p> <p>MS/IS to liaise further regarding exception reports related to patient safety, to ensure these are being captured and fed through normal investigative channels</p>	MS/IS	Verbal Update	03/25
04/25	09 Jan 25	1.vi	<p><b>Board Assurance Framework</b></p> <p>BAF 3536 – Trust’s Ability to Recover from a Digital Incident: AR to review the risk score, as per a request at the Performance Committee, so that it accurately reflected the level of risk of a cyber-attack on the Trust</p>	AR/KMB	Completed	03/25
05/25	09 Jan 25	1.vi	<p><b>Board Assurance Framework</b></p> <p>BAF 1021: Potential for Major Organisational Disruption due to Cyber Breach – Re 6 Incomplete Business Continuity Disaster Recovery Plans.</p> <p>Report on the EPRR programme to test 6 areas of the hospital site in January and February 2025, on their ‘timeliness of standing back up and responsiveness’ in case of an incident.</p>	HMc/KMB		05/25

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06/25	09 Jan 25	1.vi	<p><b>Board Assurance Framework</b></p> <p>BAF 1021: Potential for Major Organisational Disruption due to Cyber Breach.</p> <p>To arrange a Workshop session around the Trust's cybersecurity arrangements.</p>	AR/KMB/JA	Verbal Update	03/25
07/25	09 Jan 25	1.vii	<p><b>CEO Update</b></p> <p>Shared Care Record – To arrange a Patient Story which would illustrate the utilisation of the system since its launch in December 2024.</p>	AR/MS	Completed. The Shared Care Record is the subject of the Patient Story item at the March 2025 Trust Board meeting.	03/25
08/25	09 Jan 25	8	<p><b>Any Other Business – Combined Quality Report</b></p> <p>Mortality Data – Report on Gender-based Review</p>	IS		05/25