

Agenda item 1iv

**Board of Directors - Part I  
Action Checklist  
Following: 1 November 2018 Meeting  
Reporting to: 6 December 2018 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
182	01 Nov 18	5	<b>R&amp;D</b> RH to prepare a paper for the Board on future academic appointments.	RH		January 2018
182	01 Nov 18	5	<b>R&amp;D</b> Trust response to the Interim Report of Cardiorespiratory Research in Cambridge will be brought the Board in December.	RH	Added to Board Agenda for December	Complete
181	01 Nov 18	3.i	<b>Combined Quality Report</b> Incorrect paper included in pack. Correct paper to be circulated after the Board.	JR	Circulated 02.11.18	Complete
180	01 Nov 18	2.b.v	<b>PIPR: Apprenticeship Programmes</b> OM to provide overview to the Board	OM		January 2018
179	01 Nov 18	2.b.ii	<b>PIPR: Analysis of cancellations</b> EM to provide analysis of cancellations including the NHS/Private rates of cancellation and cancellations that were documented at 'patient unfit' in September.	EM		January 2018
178	01 Nov 18	1.vi	<b>CEO report</b> Share slide deck from the NHS Plan event	SP/AJ	<i>(Copy requested from conference organisers LB – not available)</i>	Closed
173	06 Sep 18	2.b.v	<b>PIPR – People Management &amp; Culture</b> How do we capture the learning from the RP House move to inform our future plans	OM/EM/AR/JR	Review meeting to be scheduled.	November 2018
169	02 Aug 18	1.vi	<b>Patient Story</b> The Board requested scrutiny of the cases listed prior to the patient at second listing.	RH/JR	To be reviewed at Q&R	November 2018
168	05 July 18	5.ii	<b>Workforce Report</b>	OM	<u>Update October 2018</u>	October

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			To share information on Trust plans around unconscious bias training		E-learning to be circulated to Non-Executive Directors after EDI review	2018
157	3 May 18	4.i	<b>Combined Quality Report</b> Refreshed Clinical Education Strategy to be taken to Q&R and to come to Board in early summer.	JR	On agenda December 2018	Closed
150	3 May 18	1.iv	<b>Patient Story</b> Case to be discussed at M&M once post discharge feedback received patient.	RH	<u>November 2018:</u> Feedback provided to October Board	TBC
149	5 April 18	4.i	<b>Combined Quality Report</b> Link case risk and comorbidities to mortality and discussion at Q&R. Benchmark with Basildon mortality rate and report back to Board.	RH	<u>October 2018</u> This will now go to Q&R November and Board in December 2018.	December 2018