

Meeting of the Board of Directors
Royal Papworth Hospital NHS Foundation Trust
1 April 2021 at 9:00-11am
via Microsoft Teams (access 10 minutes prior to meeting)

Where there is a need for a Part II, in confidence element of Board business, then the Board will normally reconvene after a short break.

AGENDA - Part I

					<i>Timing</i>
1	WELCOME, APOLOGIES AND OPENING ITEMS				<i>30 minutes</i>
	i	Declarations of Interest			
	ii	Minutes of previous meetings: 04.02.21 & 04.03.21	Information	Attached	
	iii	Matters arising from the Minutes/Action Checklist	Note	Attached	
	iv	Chair's Report	Information	Verbal	
	v	CEO Update	Information	Attached	
	vi	Patient Story Patient Story (Helen Rumsby)	Information	Verbal	
2	PERFORMANCE				<i>20 mins</i>
a	i	Performance Committee Chair's Reports	Information	Attached	
b		Papworth Integrated Performance Report (PIPR)	Information	Attached	
3	GOVERNANCE				<i>30 mins</i>
	i	Q&R Committee Chair's Reports	Information	Attached	
	ii	Audit Committee Chair's Report	Information	Attached	
	iii	Combined Quality Report	Information	Attached	
	iv	Board Assurance Framework	Approval	Attached	
	v	Annual Review of: a. Standing Orders of the Board of Directors (DN142) b. Standing Financial Instructions (DN140) c. Schedule of Decisions Reserved for the Board of Directors and Scheme of Delegation (DN137)	Approval	Attached & Reference Pack	
	vi	Board Committee Self-Assessments a. Audit Committee b. Quality and Risk Committee c. Performance Committee d. Strategic Projects Committee	Approval	Attached & Reference Pack	

	vii	Board Committee Terms of Reference a. TOR 001 Audit Committee b. TOR 002 Quality & Risk Committee c. TOR 007 Performance Committee d. TOR018 Strategic Projects Committee	Approval	Attached & Reference Pack	
	viii	Board Sub Committee Minutes: a. Quality & Risk: 28.01.21 b. Performance: 28.01.21 & 25.02.21 c. Audit: 21.01.21 & 18.02.21	Information	Reference Pack	
4	WORKFORCE				<i>10 mins</i>
	i	Director of Workforce and OD report	Information	Attached	
	ii	Freedom To Speak Up Guardian's Report	Approval	Attached	
5	Research & Education				-
6	Board Forward Planner 2020-21				<i>5 mins</i>
	i	Board Forward Planner 2020-21	Information	Attached	
	ii	Review of actions and items identified for referral to committee/escalation.	Approval	Verbal	

The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors' meeting to cover in confidence elements of Board business, which is not open to members of the public.

Dates for Board of Director meetings in public 2021

Date	Time	Venue	Apologies received
Thursday 3 June	9:00am	Via Teams	
Thursday 5 August	9:00am	Via Teams	
Thursday 7 October	9:00am	Via Teams	
Thursday 2 December	9:00am	Via Teams	

STATEMENT ON RESTRICTION OF PUBLIC ACCESS

Due to the NHS operational response to COVID-19 we will be unable to allow the public to join this meeting in person but are able to allow remote access to Board meetings held in public. In addition papers and minutes of meetings will be posted to the Trust website.

The Chairman may exclude any member of the public from a meeting of the Board of Directors if they are interfering with or preventing the proper conduct of the meeting, or for other special reasons.

Please be aware that Government social isolation requirements constitute 'special reasons' for exclusion of the public as permitted by legislation.