

Meeting of the Board of Directors
Royal Papworth Hospital NHS Foundation Trust
06 August 2020 at **9:30-10:45am**
First Floor Meeting Rooms 3 & 4
Royal Papworth Hospital, Papworth Road, Cambridge Biomedical Campus
and via Microsoft Teams (access 10 minutes prior to meeting)

Where there is a need for a Part II, in confidence element of Board business, then the Board will normally reconvene after a short break.

AGENDA - Part I

| | | | | | <i>Timing</i> |
|----------|---|--|-------------|----------|-------------------|
| 1 | WELCOME, APOLOGIES AND OPENING ITEMS | | | | <i>15 minutes</i> |
| | i | Declarations of Interest | | | |
| | ii | Minutes of previous meeting: 02.07.20 | Information | Attached | |
| | iii | Matters arising from the Minutes/Action Checklist | Note | Attached | |
| | iv | Chair's Report | Information | Verbal | |
| | v | CEO Update | Information | Attached | |
| | vi | Patient Story | Information | Verbal | |
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| 2 | PERFORMANCE | | | | <i>10 mins</i> |
| a | i | Performance Committee Chair's Report 30.07. 20 | Information | Attached | |
| b | | Papworth Integrated Performance Report (PIPR) | Information | Attached | |
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| 3 | GOVERNANCE | | | | <i>20 mins</i> |
| | i | Board Assurance Framework | Approval | Attached | |
| | ii | Q&R Committee Chair's Report 30.07.20 | Information | Attached | |
| | iii | Combined Quality Report Appendix 1: IPC BAF Appendix 2: CQC Engagement Assessment (IPC) Appendix 3: Supportive and Palliative Care Team Annual Report Appendix 4: IPC Annual Report | Information | Attached | |
| | iv | Audit Committee Chair's Report 16.07.20 | Information | Attached | |
| | v | Board Sub Committee Minutes: a. Q&R Committee: 25.06.20 b. Performance Committee: 25.06.20 c. Audit Committee 16.07.20 | Information | Attached | |
| | vi | TOR007 Performance Committee | Approval | Attached | |
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|----------|--------------------------------------|--|-------------|----------------|
| 4 | WORKFORCE | | | <i>10 mins</i> |
| | i | Workforce Update | Information | Verbal |
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| 6 | Board Forward Planner 2020-21 | | | <i>5 mins</i> |
| | i | Board Forward Planner 2020-21 | Information | Attached |
| | ii | Review of actions and items identified for referral to committee/escalation. | Approval | Verbal |

Dates for Board of Director meetings in public 2020

| | | |
|----------------------|--------|-----------------------------------|
| Thursday 3 September | 9:00am | GF Rehabilitation Seminar Room NP |
| Thursday 1 October | 9:00am | GF Rehabilitation Seminar Room NP |
| Thursday 3 December | 9:00am | GF Rehabilitation Seminar Room NP |

The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors' meeting to cover in confidence elements of Board business, which is not open to members of the public.

STATEMENT ON RESTRICTION OF PUBLIC ACCESS

“The Chairman may exclude any member of the public from a meeting of the Board of Directors if they are interfering with or preventing the proper conduct of the meeting, or for other special reasons.”

Due to the NHS operational response to COVID-19 we will be unable to allow the public to join this meeting in person. The papers and minutes of the meeting will be posted to the Trust website as soon as these are approved for publication.

Please be aware that Government social isolation requirements constitute ‘special reasons’ for exclusion of the public as permitted by legislation.