

**AGENDA ITEM 7i**

**Board Forward Planner Part I: 2019-20**

Agenda Item / Issue	Lead	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
<b>Standing agenda items Part I</b>													
Introductions, Apologies, Declaration of Interest	Chair	x	x	x	x	x	x	x	x	x	x	x	x
Minutes, Matters Arising, Actions Update	Chair	x	x	x	x	x	x	x	x	x	x	x	x
Chair's Report & CEO's Report	Chair & CEO	x	x	x	x	x	x	x	x	x	x	x	x
Patient Story	CN	x	x	x	x	x	x	x	x	x	x	x	x
Staff Story						x			x			x	
Performance Committee Chair's Report	PC Chair	x	x	x	x	x	x	x	x	x	x	x	x
Integrated Performance Report (PIPR) <ul style="list-style-type: none"> <li>• Safe</li> <li>• Effective</li> <li>• Caring</li> <li>• Responsive</li> <li>• People Management and Culture</li> <li>• Transformation</li> <li>• Finance</li> </ul>	EDs	M12	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11
Research & Education	MD/CN				x		x		x		x		x
Q&R Chair's Report	Q&R Chair			x		x		x		x		x	
Governance <ul style="list-style-type: none"> <li>• Combined Quality Report</li> <li>• Quality and Risk Committee Minutes</li> <li>• Audit Committee Minutes</li> </ul>	EDs	x	x	x	x	x	x	x	x	x	x	x	x
Board Assurance Framework	TS	x	x	x	x	x	x	x	x	x	x	x	x
Freedom to Speak Up Guardian's Report			x			x			x			x	
Guardian of Safe Working - Report					x			x			x		
Workforce	DW&OD	x	x	x	x	x	x	x	x	x	x	x	x
Matters for Action/Escalation	TS/EDs	x	x	x	x	x	x	x	x	x	x	x	x
Items for Board Forward Planner	TS	x	x	x	x	x	x	x	x	x	x	x	x
Any Other Business	ALL	x	x	x	x	x	x	x	x	x	x	x	x
<b>Strategic Developments (Part I)</b>													
Research Strategy								x					
Clinical Education Strategy													
Nursing Strategy													
Workforce Strategy									x				
Digital Strategy			x							x			
Trust Strategy/Five Year Plan									x		x		
Quality Strategy				x			x						x





<b>Schedule of Trust Committees</b>		<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>
Board of Trustees (as required)													
Council of Governors				<b>x</b>			<b>x</b>		<b>x</b>				<b>x</b>
Annual Members Meeting <u>Board of Director Reports</u> Annual accounts; Any report of the auditor; Annual report; Forward planning information for the next fiscal year. <u>CoG Reports</u> Representative Membership; Membership Strategy; Proposed policy change re composition of the CoG.							<b>x</b>						
Remuneration and Nominations (For EDs)		<b>x</b>				<b>x</b>							
Quality & Risk Committee			<b>x</b>		<b>x</b>		<b>x</b>		<b>x</b>		<b>x</b>		
Performance Committee		<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>
Strategic Projects Committee		<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>
Audit Committee			<b>x</b>		<b>x</b>			<b>x</b>			<b>x</b>		<b>x</b>

### Abbreviations

CEO	Chief Executive
CFO	Chief Finance Officer
MD	Medical Director
CN	Chief Nurse
COO	Chief Operating Officer
DW&OD	Director of Workforce and OD
DD	Director of Digital
EDs	Executive Directors
TS	Trust Secretary