

Agenda item 1.iv

**Board of Directors - Part I  
Action Checklist  
Following: 07 November 2024 Meeting  
Reporting to: 09 January 2025 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
01/25	07 Nov 24	2.i	<p><b>Update on General Medical Council (Trainees) Survey 2024</b></p> <p>IS to check how the gap between the high quality of teaching and supervision, and the relative lack of hands-on experience for the trainees was being bridged.</p>	IS	Verbal Update	01/25
02/25	07 Nov 24	2.ii	<p><b>Guardian of Safe Working Report Quarterly Report – June to September 2024</b></p> <p>MS/IS to liaise further regarding exception reports related to patient safety, to ensure these are being captured and fed through normal investigative channels</p>	MS/IS	Verbal Update	03/25
03/25	07 Nov 24	5.i	<p><b>Audit Committee Chair’s Report – October – Pharmacy write-off</b></p> <p>MS to address, with the Chief Pharmacist, the issue of the sharing of smaller quantities of particular medications, with other Trusts.</p>	MS	Pharmacy do liaise with system partners to access rarely used and expensive drugs when appropriate. The drug in question (which was written off) is very specialist and unfortunately was not held by other Trusts.	01/25