

Board Annual Business Plan Part I

(x indicates items moved to the following month – due to the new Board meeting arrangements).

NB: Part 1 Board Meetings in the following months will be Extraordinary Meetings. - February April, June, August, October, December

Agenda Item / Issue	Lead	Apr 26	May 26	June 26	Jul 26	Aug 26	Sept 26	Oct 25	Nov 26	Dec 26	Jan 27	Feb 27	Mar 27
STANDING ITEMS PART I													
Introductions, Apologies, Declaration of Interest	Chair	X	X	x	X	X	X	x	X	X	x	x	x
Minutes, Matters Arising, Actions Update	Chair		X		X		X		X		x		x
Board Assurance Framework	AD-CG		X		X		X		X		x		x
Chair's Report & CEO's Report	Chair & CEO		X		X		X		X		x		x
Patient Story	CN		X		X		X		X		x		x
PEOPLE													
Workforce Committee Chair's Report	WFC Chair		X		X		X		X		x		x
DWOD Report	DWOD		X		X		x			X	x		x
Guardian of Safe Working – Annual Report	GSW								X				
Resident Doctors 10 Point Plan update	MD		X										
QUALITY													
Quality & Risk Committee Chair's Report	Q&R Chair		X		X		X		X		x		x
Combined Quality Report	CN/MD		X		X		X		X		x		x
PERFORMANCE													
Performance Committee Chair's Report	PC Chair		X		X		X		X		x		x
Performance Committee Chair's Report Integrated Performance Report (PIPR)	Eds		x		X		X		x		x		x
<ul style="list-style-type: none"> • Safe • Effective • Caring • Responsive • People Management and Culture • Transformation • Finance 													
Operational Plan Review and Approval	CFO/COO	x											
GOVERNANCE													
Audit Committee Chair's Report	Audit Chair	x		x	x				x			X	
Governance:			x				X		x		x		X
<ul style="list-style-type: none"> • Quality and Risk Committee Minutes • Audit Committee Minutes • Performance Committee Minutes • Workforce Committee Minutes 	Q&R Chair Audit Chair PC Chair WFC Chair												
RESEARCH & EDUCATION													
Research & Education	MD/CN		X				x				x		
BOARD FORWARD PLAN													
Matters for Action/Escalation	AD-CG/EDs		x				x		X		x		x
Items for Board Forward Planner	AD-CG		x				x		X		x		x
Any Other Business	ALL		x				x		X		x		x
ANNUAL ITEMS (Part I)													
Medical Revalidation Annual Report	MD							x					

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Abbreviations:

CEO	Chief Executive	CFO	Chief Finance Officer
D/CEO	Deputy Chief Executive	DWOD	Director of Workforce and OD
MD	Medical Director	CIO	Chief Information Officer
CN	Chief Nurse	Eds	Executive Directors
COO	Chief Operating Officer	AD-CG	Associate Director of Corporate Governance