

Agenda item 1.iv

**Board of Directors - Part I
Action Checklist
Following: 06 March 2025 Meeting
Reporting to: 01 May 2025 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
05/25	09 Jan 25	1.vi	Board Assurance Framework BAF 1021: Potential for Major Organisational Disruption due to Cyber Breach – Re 6 Incomplete Business Continuity Disaster Recovery Plans. Report on the EPRR programme to test 6 areas of the hospital site in January and February 2025, on their 'timeliness of standing back up and responsiveness' in case of an incident.	HMc	The report on the tabletop EPRR exercise will be ready for the May 2025 Performance Committee, as it needs alignment with the Trust's internal standards and the feedback from participants who attended. The digital specific actions are being progressed as appropriate	05/25 06/25
06/25	09 Jan 25	1.vi	Board Assurance Framework BAF 1021: Potential for Major Organisational Disruption due to Cyber Breach. To arrange a Workshop session around the Trust's cybersecurity arrangements.	EM/AR		03/25 07/25
08/25	09 Jan 25	8	Any Other Business – Combined Quality Report Mortality Data – Report on Gender-based Review	IS		05/25 07/25

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09/25	06 Mar 25	2.i	2025/26 Corporate Objectives a. To re-word how the achievement of a Clinical Research Facility (CRF) delivery plan would be measured. b. To include this line under 'Purpose' on the front-sheet of the Corporate Objective document: "The purpose of this paper is to present a final draft of proposed Corporate Objectives for 2025/26 for the Board to review and approve. This will be the delivery vehicle for the Trust's Strategic Objectives".	EM	Relevant sections of the Corporate Objectives document have been revised as requested - Completed	05/25
10/25	06 Mar 25	7.i	Corporate Governance Documents Review – DN137 Scheme of Delegation To revise the line on page 5 of DN137 from: "The CFO is authorised to delegate his approval levels", to "The CFO is authorised to delegate his/her approval levels".	SH	Revision completed and DN137 uploaded to the intranet – Completed	05/25
11/25	06 Mar 25	7.ii	Board Self-Assessment To include a six-monthly Part 2 Board agenda item focused on reviewing the Board Committees' compositions and workloads.	KMB	Part 2 Board Forward Plan Updated - Completed	05/25
12/15	06 Mar 25	8	Board Forward Plan To include on the Board Forward Plan, an Audit Committee Chair's Report from the May Audit Committee meeting.	KMB	Part 1 Board Forward Plan Updated - Completed	05/25
13/25	06 Mar 25	8.ii	Review of Actions and Items Identified for Referral to Committee/Escalation To submit the proposal around the categorisation of pathways for patients on waiting lists (as a risk management mechanism) to the Board after review by	HMc/MS		07/25

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			the Quality Committee.			
14/25	06 Mar 25	9	Any Other Business To include a section for questions from members of the public on the Board meeting agenda.	KMB	Part 1 Board Agenda Updated - Completed	05/25