

Meeting of the Board of Directors  
Royal Papworth Hospital NHS Foundation Trust  
**03 July 2025 at 9:00 am – 10:40 am**  
**Heart & Lung Research Institute**  
**And Microsoft Teams (access 10 minutes prior to meeting)**

**AGENDA - Part I**

					<i>Lead</i>	<i>Timing</i>	
<b>1</b>	<b>WELCOME, APOLOGIES AND OPENING ITEMS</b>						
	i.	Declarations of Interest	Information	Verbal	<i>JA</i>	<i>5 mins</i>	
	ii.	Minutes of previous meetings: • 05.06.25	Approval	Attached			
	iii.	Matters arising from the Minutes /Action Checklist	Information	Attached			
	iv.	Board Assurance Framework • Assurance Map	Assurance	Attached	<i>KMB</i>	<i>10 mins</i>	
	v.	CEO Update • Including update on the approved 2024/25 Annual Account and Reports	Information	Attached	<i>EM</i>	<i>5 mins</i>	
	vi.	NEDs Update	Information	Verbal	<i>ALL</i>	<i>5 mins</i>	
<b>2</b>	<b>PEOPLE</b>						
	i.	Workforce Committee Chair's Report	<i>No Update</i>				
	ii.	Annual Nursing Establishment Review	For Approval	Attached	<i>MS</i>	<i>10 mins</i>	
<b>3</b>	<b>QUALITY</b>						
	i.	Quality and Risk Committee Chair's Report	For Discussion	Attached	<i>IW</i>	<i>5 mins</i>	
	ii.	Combined Quality Report	For Discussion	Attached	<i>MS/IS</i>	<i>10 mins</i>	
	iii.	End of Life Care Annual Report 2024/25	For Approval	Attached	<i>MS</i>	<i>10 mins</i>	
<b>4</b>	<b>PERFORMANCE</b>						
	i.	Performance Committee Chair's Report	For Discussion	Attached	<i>GR</i>	<i>5 mins</i>	
	ii.	Papworth Integrated Performance Report (PIPR) Month 02 – May 2025	For Discussion	Attached	<i>TG/EDs</i>	<i>15 mins</i>	
	iii.	Green Plan 2025 – 2027 • Appendix 1 – Green Plan (Reference Pack)	For Approval	Attached	<i>EM</i>	<i>15 mins</i>	

<b>5</b>	<b>AUDIT</b>				
	i.	Audit Committee Chair's Report	<i>No Update</i>		
<b>6</b>	<b>GOVERNANCE &amp; ASSURANCE</b>				
	i.	Board Committee Approved Part 1 Minutes: a. Audit Committee: 28.05.25 b. Quality & Risk: 29.05.25 c. Performance: 29.05.25 d. Strategic Projects Committee: 24.04.25	For Information	Reference Pack	<i>Board Committee Chairs</i>
<b>7</b>	<b>BOARD FORWARD PLAN</b>				
	i.	Board Forward Plan	Information	Attached	<i>KMB</i>
	ii.	Review of actions and items identified for referral to committee/escalation	Approval	Verbal	<i>All</i>
<b>8</b>	<b>ANY OTHER BUSINESS</b>				
		Questions from Members of the Public Previously Submitted			<i>JA</i>

5 mins

The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors' meeting to cover in confidence elements of Board business, which is not open to members of the public.

#### Dates for Board of Director meetings in public 2025/26

Date	Time	Venue
Thursday 04 September 2025	9:00am	HLRI & public access via Teams
Thursday 06 November 2025	9:00am	HLRI & public access via Teams
Thursday 08 January 2026	9:00am	HLRI & public access via Teams
Thursday 05 March 2026	9:00am	HLRI & public access via Teams

### STATEMENT ON RESTRICTION OF PUBLIC ACCESS

Papers and minutes of meetings will be posted to the Trust website

The Chairman may exclude any member of the public from a meeting of the Board of Directors if they are interfering with or preventing the proper conduct of the meeting, or for other special reasons.