

Meeting of the Board of Directors
Royal Papworth Hospital NHS Foundation Trust
04 September 2025 at 9:00 am – 11:00 am
Heart & Lung Research Institute
And Microsoft Teams (access 10 minutes prior to meeting)

AGENDA - Part I

					Lead	Timing
1	WELCOME, APOLOGIES AND OPENING ITEMS					
	i.	Patient Story by: Paul Lincoln, Lead Nurse for Transplant, and Patient and Partner	Information	Verbal	MS	25 mins
	ii.	Declarations of Interest	Information	Verbal	JA	
	iii.	Minutes of previous meetings: <ul style="list-style-type: none">03.07.25	Approval	Attached		
	iv.	Matters arising from the Minutes /Action Checklist	Information	Attached		
	v.	Chair’s Report	Information	Verbal	JA	5 mins
	vi.	Board Assurance Framework	Assurance	Attached	KMB	5 mins
	vii.	CEO Update <ul style="list-style-type: none">Appendix 1 – NHSE’s ‘The Insightful Provider Board	Information	Attached Reference Pack	EM	5 mins
	viii.	NEDs Update	Information	Verbal	ALL	5 mins
2	PEOPLE					
	i.	Workforce Committee Chair’s Report	For Discussion	Attached	AF	5 mins
	ii.	Update on Job Evaluation Programme <ul style="list-style-type: none">Appendix 1 – NHS Staff Council Guidance on Job Evaluation PracticeAppendix 2 – April 2025 Secretary of State Statement: NHS Staff CommitmentsAppendix 3 – NHSE Letter Regarding Job Evaluation Audit and Assurance	For Discussion	Attached Reference Pack	OM	5 mins
	iii.	GMC 2025 National Training Survey	For Discussion	Attached	IS	5 mins
3	QUALITY					
	i.	Quality and Risk Committee Chair’s Report	For Discussion	Attached	AF	5 mins

	ii.	Combined Quality Report	For Discussion	Attached	MS/IS	10 mins	
	iii.	Infection Prevention Control Annual Report	For Approval	Attached	MS	15 mins	
	iv.	Annual Safeguarding Report	For Approval	Attached	MS		
4	PERFORMANCE						
	i.	Performance Committee Chair’s Report	For Discussion	Attached	DJ	5 mins	
	ii.	Papworth Integrated Performance Report (PIPR) Month 04 – July 2025	For Discussion	Attached	TG/EDs	10 mins	
5	AUDIT						
	i.	Audit Committee Chair’s Report	For Discussion	Attached	CC	5 mins	
6	RESEARCH						
	i.	Research & Development Update – Q1 April to June 2025/26	For Discussion	Attached	IS	5 mins	
7	GOVERNANCE & ASSURANCE						
	i.	Board Committee Approved Part 1 Minutes: a. Audit Committee: 19.06.25 b. Quality & Risk Committee: 26.06.25; 31.07.25 c. Performance Committee: 26.06.25; 31.07.25 d. Strategic Projects Committee: 26.06.25 e. Workforce Committee: 29.05.25	For Information	Reference Pack	Board Committee Chairs	5 mins	
8	BOARD FORWARD PLAN						
	i.	Board Forward Plan	Information	Attached	KMB		
	ii.	Review of actions and items identified for referral to committee/escalation	Approval	Verbal	All		
9	ANY OTHER BUSINESS						
		Questions from Members of the Public Previously Submitted			JA		

The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors' meeting to cover in confidence elements of Board business, which is not open to members of the public.

Dates for Board of Director meetings in public 2025/26

Date	Time	Venue
Thursday 06 November 2025	9:00am	HLRI & public access via Teams
Thursday 08 January 2026	9:00am	HLRI & public access via Teams
Thursday 05 March 2026	9:00am	HLRI & public access via Teams

STATEMENT ON RESTRICTION OF PUBLIC ACCESS

Papers and minutes of meetings will be posted to the Trust website

The Chairman may exclude any member of the public from a meeting of the Board of Directors if they are interfering with or preventing the proper conduct of the meeting, or for other special reasons.