

Board Annual Business Plan Part I

(x indicates items moved to the following month – due to the new Board meeting arrangements).

NB: Part 1 Board Meetings in the following months will be Extraordinary Meetings. - February April, June, August, October, December

[illegible]

Board Annual Business Plan Part I

Board Self-Certifications • General Condition 6 and Continuity of Services • Condition 7 of the NHS Provider License • Corporate Governance Statement • Training of Governors	AD-CG							x						
Gender Pay Audit Report	DWOD							x						
Gender Pay Audit Action Plan										X				
WRES & Action Plan	DWOD	x												
WDES & Action Plan	DWOD	x												
Review of SFI's SO's and SoD	CFO/AD-CG					x								
Annual Assessment Against NHSE EPRR Core Standards	COO		X											
Infection Prevention Control Annual Report	CN													
Annual Safeguarding Report	CN													
Health & Safety Annual Report	CN		X											
NHSE Provider Self-Assessment (Education)	CN		X											
Annual Nursing Inpatient Establishment Review (Safer Staffing)	CN										X			
End of Life Care Annual Report	CN										X			
Armed Forces Champion Annual Update	AFC	x												

Trust Committees		Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sept 26
Council of Governors			x				x			x			x
Annual Members Meeting													x
Appointments Committee (for NEDs)		x							x				
Remuneration and Nominations (For EDs)									x				x
Quality & Risk Committee	Last Thursday	x	x	x	x	x	x	x	x	x	x	x	x
Performance Committee	Last Thursday	x	x	x	x	x	x	x	x	x	x	x	x
Strategic Projects Committee	Last Thursday	x		x		x		x		x		x	
Workforce Committee	Last Thursday		x		x		x		x		x		x
Audit Committee ¹		x			x		x			x ¹	x		

Board of Trustees		x		x			x				x		
Charitable Funds Committee			x			x				x			x

NOTES¹ The Audit Committee meeting in June is to review and approve the Annual Report and Accounts.

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Abbreviations:

CEO	Chief Executive	CFO	Chief Finance Officer
D/CEO	Deputy Chief Executive	DWOD	Director of Workforce and OD
MD	Medical Director	CIO	Chief Information Officer
CN	Chief Nurse	EDs	Executive Directors
COO	Chief Operating Officer	AD-CG	Associate Director of Corporate Governance