

**Board of Directors - Part I**  
**Action Checklist**  
**Following: 06 November 2025 Meeting**  
**Reporting to: 08 January 2026 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director/Owner	Action Taken	To Agenda/Action Date
08/25	<b>09 Jan 25</b>	<b>8</b>	<b>Any Other Business – Combined Quality Report</b>  Mortality Data – Report on Gender-based Review	IS	To be included in the 6 monthly mortality review at Quality and Risk Committee.	
18/25	<b>01 May 25</b>	<b>3.i</b>	<b>Quality and Risk Committee (Q&amp;R) Chair's Report</b>  To provide a report on the CT backlog issue, including lessons learned, corrective steps which need to be implemented, and the mitigations instituted to avoid a recurrence of the situation.	HMc	In light of second delay to the outsourcing solution, this report has been delayed to allow both sets of 'lessons learned' to be included.	40/25 11/25  01/26 02/26
19/25	<b>05 June 25</b>	<b>2.ii</b>	<b>25/26 Workforce Strategy Workplan</b>  To develop a summary of the Workforce Strategy which would show the position of the 2024/25 Workplan and the deliverables in the 2025/26 Workplan.	OM	On the agenda.	40/25  42/25  01/26
24/25	<b>03 July 25</b>	<b>1.iv</b>	<b>Board Assurance Framework (BAF)</b>  EM/LS to include the refreshed BAF in the Internal Audit Workplan for 2026/27	EM/LS		42/25  01/26
27/25	<b>03 July 25</b>	<b>4.i</b>	<b>Performance Committee Chair's Report</b>  In respect of CIP data relevant to patient experience, HMc to check with CC and provide the relevant data to her.	HMc	<i>This will be provided at the Performance Committee meeting in August 2025.</i>  <i>In respect of the 52-week wait data HMc to check with CC and provide the relevant data to her.</i> <i>In respect of the 52-week wait data requested, HMc noted that this had been</i>	09/25

Ref	BoD mtg	Agenda No.	Issue	Responsible Director/Owner	Action Taken	To Agenda/Action Date
					<p><i>produced and will go to the Performance Committee in November and would be submitted to Board in December.</i></p> <p>The 52-week wait data is now provided in the elective care recovery report that is presented to Performance Committee</p>	01/26
31/25	04/09/2025	4.i	<p><b>Performance Committee Chair's report</b></p> <p>HMc to produce data for the 31 and 62-day pathways in a way similar to that for the 52-week breaches for the cancer waiting list</p>	HMc	This data is now included in PIPR as standard	01/26
35/25	04/09/2025	2.i	<p><b>Medical Revalidation Annual Report</b></p> <p>Workforce Committee to consider what information was available on the quality of appraisals.</p>	IS/SW	<p>It was noted that OM would follow up with Dr Stephen Webb and that the report was expected at the Workforce Committee in January and would be made available to Board at the February meeting</p>	01/26 02/26
36/25	06/11/2025	5.ii	<p><b>Papworth Integrated Performance Report</b></p> <p>HMC to provide a detailed breakdown of statistics for onward care patients, including active clocks and monitored patients, in the next financial year</p>	HMc		02/26