

Agenda item 1.iii

**Board of Directors - Part I
Action Checklist
Following: 3 December 2020 Meeting
Reporting to: 4 February 2021 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
257	1 Oct 20		Workforce Basis for calculation of WRES data to be shared with CC	OM		Dec 20
255	1 Oct 20		Q&R Chair's report Sam Nashef to be invited to present to Q&R	RH	Paper on Cardiac Surgery Mortality taken to Q&R. Work on reporting of raw mortality data on agenda of Q&R will be brought to the Board. COMPLETE	-
244	6 Aug 20	3.ii	Combined Quality Report Medical Examiner at NWAFT to be approached to ensure that information is provided to allow review of concerns raised. Response to be reviewed at Q&R.	RH		Sep 20
241	6 Aug 20	1.v	CEO update Board to receive highlight report on the staff debrief process following review though Q&R and PC.	JR/OM (IG/LHJ)	Staff debrief learning presented to Quality & Risk 27.08.20 and full briefing circulated to the Board 29.11.20. COMPLETE.	-
240	2 July 20	4.i	Workforce Report OM to consider how a proposal on reverse mentoring could be taken forward.	OM	Bid submitted to the RPH Charity for EDI Manager role which would support the establishment of this programme.	Sep 20
233	6 Feb 20	5.ii	Guardian of Safer Working Options for rota management would be taken to the Education Steering Group and reported to Q&R Committee	RH	Action on hold	TBC