**Recipients:** Principal Investigator; Site R&D Governance team; Site R&D Contact

**CC:** RPH Governance team ([papworth.randdenquiries@nhs.net](mailto:papworth.randdenquiries@nhs.net)); Chief Investigator

**Subject Line**: Sponsor Green Light: For the XXX study at XXX

**Body of email:**

SPONSOR (Royal Papworth Hospital NHS Foundation Trust) GREEN LIGHT

Dear Principal Investigator and study team,

**IRAS Reference XXXXXX REC Reference No: XXX**

**I am writing on behalf of the Sponsor (Royal Papworth Hospital NHS Foundation Trust) and am pleased to report that your site is authorised to commence recruitment for the XXX study.**

**Legislation:** Please ensure that you understand and comply with your responsibilities on relation to the UK Policy Framework for Health and Social care Research (2017), Good Clinical Practice and the requirements of the NHS Confidentiality Code of Practice and Data protection Act 2018.

**Investigator Responsibilities:** Please ensure you and your team have completed all relevant training, standard operating procedures and are familiar with your roles and responsibilities in the conduct of this research study. Please also ensure timely and prompt data entry following patient visits and that you are familiar with the process for the review and reporting of AEs and SAEs. Please ensure that the XXX study screening log is correctly updated.

Your point of contact for the Sponsor team for all queries and updates is: XXX [use the study e-mail address if available]

May I take this opportunity to wish you every success with the XXX study at XXX.

Kind regards,