

Agenda item 1.iii

**Board of Directors - Part I
Action Checklist
Following: 02 September 2021 Meeting
Reporting to: 07 October 2021 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
278	02 Sept 21	4.ii	WDES Board members who have a disability that had not been declared were encouraged to declare that information.	All	-	-
277	02 Sept 21	3.v	Guardian of Safer Working Request made for context to be provided and proposed that feedback from Junior Doctors could be timetabled at the same meeting that the report is presented.	IS/OM	Feedback has been provided to Dr Goddard to: <ul style="list-style-type: none"> • provide trend and context information • to address administrative issue for 'unresolved' reports • to schedule Junior Doctor feedback alongside the report. COMPLETE 	-
276	02 Sept 21	3.iv	BAF Review how we assess risks relating to R&D and how these may have a wider impact across the Trust.	EDs	This review is ongoing.	Nov
275	02 Sept 21	3.iv	BAF Review of use of PIPR and how key performance issues are managed on Committee agenda. Consideration to inclusion of key issues from PIPR in CEO report.	EDs	This matter was taken in the Part II discussions on Board development.	-
274	02 Sept 21	3.ii	Combined Quality Report Board to be provided with feedback on the scope of out of hours care that is available through the Supportive and Palliative Care team and hospice input.	MS	RPH specialist nurses in palliative care provide a 7/7 service OOH care is provided by the palliative care on call service at Addenbrookes and Arthur Rank Hospice. It is very rare that support is required overnight support but when required it is available and	-

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					responsive. The specialist nurses regularly use weekend day service provided by CUH – which is always responsive and effective. COMPLETE	
273	02 Sept 21	1.vi	Patient Story Request for metrics to demonstrate the impact of the cardiac rehab service compared to other services.	MS/IS		
272	01 Jul 21	4.i	Workforce Report Revised disciplinary procedures to be brought to the Board.	OM	This review has been further delayed and will be brought to the November Board.	Nov 21
270	01 Jul 21	3.ii	Q&R Committee Chair's Report Revision to mortality reporting to be included in PIPR	IS/TG	Timetable for PIPR amendment to be agreed.	TBC
259	4 Feb 20	3.i	Q&R Committee Chair's Reports Board development requested to address consider BAF/ principle risks in the context of immediate and strategic risks and how risks are informed by the Trust's five-year strategy.	MB/AJ	<i>To be considered as a part of plans for Board development.</i>	TBC