

Agenda item 1.iii

**Board of Directors - Part I
Action Checklist
Following: 07 October 2021 Meeting
Reporting to: 04 November 2021 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
285	7 Oct 21		Digital Strategy Introduction from Chair and CEO to be tailored to the Digital Strategy.	AS/SP	Revised introduction prepared. COMPLETE	-
284	7 Oct 21		Workforce Agreed to have a discussion on KPIs at the next CCL programme board to consider any further indicators for review.	OM	Discussed at CCL Programme Board. COMPLETE	-
283	7 Oct 21		Workforce Paper to be taken to Q&R on the EoE Fair Recruitment report	OM		TBC
282	7 Oct 21		EPRR Core Standards Reporting Agreed that this would report to the Board through the Performance Committee.	EM	Added to PC forward plan for September 2022. COMPLETE	-
281	7 Oct 21		Q&R Chair's report Risks to the success of achieving 'equality of outcomes' should be considered as a part of the BAF.		Agreed that this will be taken forward through Q&R Committee. COMPLETE.	-
280	7 Oct 21	2.b	PIPR Agreement to review Board/Committee reporting around health inequalities.	All EDs	Q&R to receive quarterly updates on inequalities and report on today's Board agenda. COMPLETE	-
279	7 Oct 21	2.a.i	PC Chair's Report Q&R Committee asked to consider the risk factors for workforce turnover and vacancies.	OM	PIPR spotlight report to be included on leavers who have left within 2 years of joining the Trust.	Dec 21

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278	02 Sept 21	4.ii	WDES Board members who have a disability that had not been declared were encouraged to declare that information.	All	No further action. COMPLETE	-
276	02 Sept 21	3.iv	BAF Review how we assess risks relating to R&D and how these may have a wider impact across the Trust.	EDs	This review is ongoing.	TBC
275	02 Sept 21	3.iv	BAF Review of use of PIPR and how key performance issues are managed on Committee agenda. Consideration to inclusion of key issues from PIPR in CEO report.	EDs	This matter was taken in the Part II discussions on Board development. The CEO's report has been reframed to bring focus on key BAF risks. COMPLETE	-
273	02 Sept 21	1.vi	Patient Story Request for metrics to demonstrate the impact of the cardiac rehab service compared to other services.	MS/IS		TBC
272	01 Jul 21	4.i	Workforce Report Revised disciplinary procedures to be brought to the Board.	OM	The revised procedures are be brought to the December Board.	Dec 21
270	01 Jul 21	3.ii	Q&R Committee Chair's Report Revision to mortality reporting to be included in PIPR	IS/TG	Timetable for PIPR amendment to be agreed.	TBC
259	4 Feb 20	3.i	Q&R Committee Chair's Reports Board development requested to address consider BAF/ principle risks in the context of immediate and strategic risks and how risks are informed by the Trust's five-year strategy.	MB/AJ	<i>To be considered as a part of plans for Board development.</i>	TBC