

Agenda item 1.iii

**Board of Directors - Part I
Action Checklist
Following: 02 December 2021 Meeting
Reporting to: 03 February 2022 Meeting**

| Ref | BoD mtg | Agenda No. | Issue | Responsible Director | Action Taken | To Agenda/ Action Date |
|-----|-----------|------------|---|----------------------|---|------------------------|
| 291 | 2 Dec 21 | 5.i | Trust Strategy 2020-2025 Year 1 Update Item deferred to the February meeting. | EM | On agenda. CLOSED | - |
| 290 | 2 Dec 21 | 2.b | PIPR The Trust needed to resolve how demographic information was collected in virtual clinics as they did not have admin support to collect this data. | IS/EM | | TBC |
| 289 | 2 Dec 21 | 1.vi | Patient Story It was requested that the story should be shared widely with clinical teams. | MS/TC | Summary of story and context is prepared to be shared through 'Newsbites'. CLOSED | - |
| 288 | 2 Dec 21 | 1.v | CEO's Report Agreed to provide the SOF segment report for regional and specialist providers. | TG | SOF segment summary circulated for information. CLOSED | - |
| 287 | 2 Dec 21 | 1.vi | CEO's Report Executive to review of risk appetite and target risk ratings to ensure consistency of assessment and this would be brought back to the Board | EDs/AJ | Review undertaken with EDs. Changes in individual ratings included in BAF report and further work will feed into the Board review of risk appetite in March 2022. | Mar 22 |
| 279 | 7 Oct 21 | 2.a.i | PC Chair's Report Q&R Committee asked to consider the risk factors for workforce turnover and vacancies. | OM | PIPR spotlight report to be included on leavers who have left within 2 years of joining the Trust. (Spotlight reports reinstated for February PIPR). | Feb 22 |
| 276 | 2 Sept 21 | 3.iv | BAF Review how we assess risks relating to | EDs | This is ongoing. | TBC |

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| | | | R&D and how these may have a wider impact across the Trust. | | | |
| 273 | 2 Sept 21 | 1.vi | Patient Story Request for metrics to demonstrate the impact of the cardiac rehab service compared to other services. | MS/IS | Delayed due to recent vaccination activity. To come to March BoD | Mar 22 |
| 270 | 1 Jul 21 | 3.ii | Q&R Committee Chair's Report Revision to mortality reporting to be included in PIPR | IS/TG | To be included in the PIPR for the new year May 2022 | May 22 |
| 259 | 4 Feb 20 | 3.i | Q&R Committee Chair's Reports Board development requested to address consider BAF/ principle risks in the context of immediate and strategic risks and how risks are informed by the Trust's five-year strategy. | MB/AJ | <i>To be considered as a part of plans for Board development.</i> | TBC |