

Agenda item 1.iii

**Board of Directors - Part I  
Action Checklist  
Following: 03 February 2022 Meeting  
Reporting to: 03 March 2022 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
296	03 Feb 22	5.i	<b>Trust Strategy 2020-25</b> JW requested that updates for each priority should be succinct and include timelines.	EM	Reporting covered on SPC agenda. <b>CLOSED</b>	-
295	03 Feb 22	4.i	<b>DWOD Report</b> Board session on V&B to be set up.	OM/AJ	Arrangements for F2F session in HLRI once rooms available. <i>(Up to date risk assessments will be required).</i>	May 22 (TBC)
295	03 Feb 22	4.i	<b>DWOD Report</b> KPI for turnover to be reviewed against benchmark for DGHs. Further KPI measures for the CCL programme to be considered.	OM		TBC
294	03 Feb 22	3.i	<b>Q&amp;R Chair's Report</b> Q&R/Board to receive a briefing on CDC review of 'flow' through the organisation. Review to include movements in LOS, mortality data and opportunities to improve patient flow.	RH	We have started reviews on flow in relation to theatres and critical care and update reports will be brought to Board through Q&R. <b>CLOSED</b>	-
293	03 Feb 22	2.a.i	<b>PC Chair's Report</b> Paper on decision making processes to be reviewed at Q&R. AF to share example with MS/EM.	MS AF	Report taken to Q&R February 2022. <b>CLOSED</b>	-
292	03 Feb 22	1.v	<b>CEO's Report</b> ICS/ICB Paper to be brought to Committee and Board.	SP	On Part II Agenda March 2022. <b>CLOSED</b>	-

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
290	2 Dec 21	2.b	<b>PIPR</b> Trust to resolve collection of demographic information for virtual clinics as they did not have admin support to collect this data.	IS/EM		TBC
287	2 Dec 21	1.v	<b>CEO's Report</b> Executive to review of risk appetite and target risk ratings to ensure consistency of assessment and this would be brought back to the Board	EDs/AJ	Review undertaken with EDs. Changes in individual ratings included in BAF report and further work will feed into the Board review of risk appetite in March 2022.	Mar 22
279	7 Oct 21	2.a.i	<b>PC Chair's Report</b> Q&R Committee asked to consider the risk factors for workforce turnover and vacancies.	OM	PIPR spotlight report to be included on leavers who have left within 2 years of joining the Trust. (Spotlight reports reinstated for February PIPR). Spotlight included in March PIPR. <b>CLOSED</b>	-
276	2 Sept 21	3.iv	<b>BAF</b> Review how we assess risks relating to R&D and how these may have a wider impact across the Trust.	EDs	Raised through EDs in September 21 and mapping to strategic objectives updated. Reviewed at Q&R and agreed that we would now close this action. <b>CLOSED</b>	-
273	2 Sept 21	1.vi	<b>Patient Story</b> Request for metrics to demonstrate the impact of the cardiac rehab service compared to other services.	MS/IS	<i>March 2022 update deferred</i>	TBC
270	1 Jul 21	3.ii	<b>Q&amp;R Committee Chair's Report</b> Revision to mortality reporting to be included in PIPR	IS/TG	To be included in the PIPR for the new year May 2022	May 22
259	4 Feb 20	3.i	<b>Q&amp;R Committee Chair's Reports</b> Board development requested to address consider BAF/ principle risks in the context of immediate and strategic risks and how risks are informed by the Trust's five-year strategy.	MB/AJ	<i>To be considered as a part of plans for Board development.</i>	TBC