

Agenda item 1.iii

**Board of Directors - Part I
Action Checklist
Following: 06 October 2022 Meeting
Reporting to: 03 November 2022 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
325	6 Oct 22	6.i	Board Forward Plan Strategy review dates to be reviewed and rescheduled.	EM/AJ	Revised dates agreed with EDs and included in the annual business plan	-
324	6 Oct 22	3.ii	Combined Quality Report To consider a narrative report on patients experience of care.	MS		TBC
323	6 Oct 22	3.i	Q&R Committee Chair's Report Proposal for a Workforce Committee to be brought back to the Board	OM/MS/AJ	Paper taken to Committee and recommendation to come to Board.	Nov 22
322	6 Oct 22	2.i.a	Performance Committee Chair's Report Theatres programme update	EM/TG	Paper on the Part II agenda	-
321	6 Oct 22	1.vi	CEO's Update Recording of the staff briefing and reciprocal mentoring update to be shared with the Board.	TC	Link circulated to the Board	-
320	6 Oct 22	1.iii	Matters Arising Progress against the WRES action plan to be regularly reported to the Board.	OM	Reporting is in place through Q&R and is planned through the new Workforce Committee. Updates will be included in Board reports from the DWOD.	Feb 23
318	7 Jul 22	6	Research & Development Update on R&D working practices and delays in governance processes.	IS		TBC
317	7 Jul 22	3.i	Q&R Committee Chair's Report Governance and accountability framework escalation framework. Use of SPC run charts in reporting to Board.	TG/All EDs	Oct 2022: NHSE Intensive Support Team have been invited to provide Board development session on 'Making Data Count.'	TBC
314	7 July 22	2.b	PIPR Benchmark report on hospital optimisation	EM/MB	Meridian report scheduled to come to PC deferred.	TBC

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			to be reviewed through Performance.			
312	9 June 22	4.ii	Guardian of Safe Working Update Meeting with Dr Johnson to discuss concerns with EPR functionality.	AR	Response to EPR concern on Board agenda. COMPLETE	-
270	1 Jul 21 1 Sep 22	3.ii	Q&R Committee Chair's Report Revision to mortality reporting to be included in PIPR. Request for data to be distilled into a format that could be plotted.	IS/TG	The Society for Cardiothoracic Surgery provides analysis of surgical outcomes, and it is proposed that this data will be included in PIPR on a six-monthly basis. Royal Papworth Hospital SCTS	-