

Agenda item 1.iii

**Board of Directors - Part I
Action Checklist
Following: 01 December 2022 Meeting
Reporting to: 02 February 2022 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
338	1 Dec 22	5.i	Research & Development Strategy Wording to be agreed for Trust commitment to data publication.	MB/IS/PC	Draft wording circulated Dec 2022, this is still to be finalised.	03/23
337	1 Dec 22	5.i	Research & Development Strategy Reporting dashboard to be developed and approved by the SPC.	PC/IS		TBC
336	1 Dec 22	2.a.i	Performance Committee Chair's Report NED membership of the new Workforce Committee to be confirmed.	AF/JW	JA and DL have agreed to take on membership of the Workforce Committee. COMPLETE	-
335	3 Nov 22	6.i	Board Forward Plan Review of Board forward agenda for February 2023	EM/AJ		12/22
333	3 Nov 22	4.ii	GMC Survey Results Provision for our Junior Doctors mess facilities to be referred to the Workforce Committee for review.	OM/IS/AS	For report back to the Board in six months.	05/23
331	3 Nov 22	3.iii	Audit Committee Chair's Report Request to consider how performance can be improved and whether a inclusion of Col declaration in annual appraisal process would be helpful.	OM/AJ	Inclusion in appraisal documentation not supported and not built into new policy. Regular compliance reporting is in place through EDs. COMPLETE	-
329	3 Nov 22	2.b	PIPR EDs to review ICB reporting to ensure this triangulated with other system reporting.	OM/EDs	DWOD had raised the discrepancies in the data being presented in different ICS forums with ICB Chief People Officer.	
327	3 Nov 22	2.b	PIPR VTE reporting: To consider if we can	MS	Will include this when reporting in spotlight or key performance challenges	TBC

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			include incidence of Thrombosis in RPH patients alongside the reporting of VTE risk assessments.			
324	6 Oct 22	3.ii	Combined Quality Report To consider a narrative report on patients experience of care.	MS	This is to be picked up in our visibility round and will be reported back through PIPR Caring to the March Board. (Deferred).	03/23
320	6 Oct 22	1.iii	Matters Arising Progress against the WRES action plan to be regularly reported to the Board.	OM	Reporting is in place through Q&R and is planned through the new Workforce Committee. Updates will be included in Board reports from the DWOD. Workforce dashboard included in the reference pack.	02/23
318	7 Jul 22	6	Research & Development Update on R&D working practices and delays in governance processes.	IS		TBC
317	7 Jul 22	3.i	Q&R Committee Chair's Report Governance and accountability framework escalation framework. Use of SPC run charts in reporting to Board.	TG/All EDs	Oct 2022: NHSE Intensive Support Team have been invited to provide Board development session on 'Making Data Count.' COMPLETE	12/22
270	1 Jul 21 1 Sep 22	3.ii	Q&R Committee Chair's Report Revision to mortality reporting to be included in PIPR. Request for data to be distilled into a format that could be plotted.	IS/TG	The Society for Cardiothoracic Surgery provides analysis of surgical outcomes, and it is proposed that this data will be included in PIPR on a six-monthly basis. Royal Papworth Hospital SCTS	-