

AGENDA ITEM 6.i Board Annual Business Plan Part I

(x indicates items being taken in the current month and x indicates items that have been deferred)

Patient Story Performance Committee Chair's Report Integrated Performance Report (PIPR) Safe Effective Caring Responsive People Management and Culture Transformation Finance	r &CEO	x x x x x M11	x x x x x M12	x x x x x	x x x x x M2		x x x x x x	x x x x x	x x x x x	x x x x x x x M7		X X X X	X X X X
Minutes, Matters Arising, Actions Update Chair's Report & CEO's Report Patient Story CN Performance Committee Chair's Report Integrated Performance Report (PIPR) Safe Effective Caring Responsive People Management and Culture Transformation Finance	r &CEO	x x x	X X X	X X X	X X X		x x x	x x x	x x x	x x x		X X X	X X X
Chair's Report & CEO's Report Patient Story Performance Committee Chair's Report Integrated Performance Report (PIPR) Safe Effective Caring Responsive People Management and Culture Transformation Finance	r &CEO Chair	X X X	X X X	X X X	X X X		x x x	x x x	x x x	X X X		X	X X
Patient Story Performance Committee Chair's Report Integrated Performance Report (PIPR) Safe Effective Caring Responsive People Management and Culture Transformation Finance	Chair	X X	X X	X X	X X		X X	X X	X X	X X		x	х
Performance Committee Chair's Report Integrated Performance Report (PIPR) Safe Effective Caring Responsive People Management and Culture Transformation Finance		Х	х	х	х		х	х	х	х			+
Integrated Performance Report (PIPR) Safe Effective Caring Responsive People Management and Culture Transformation Finance												Х	
Safe Effective Caring Responsive People Management and Culture Transformation Finance	CN	M11	M12	M1	M2		M4	M5	Me	147			_ ^
	CN	1							IVIO	IVI 7		M9	M10
Research & Education MD/C		Х		х				Х		Х		Х	
Q&R Chair's Report Q&R	Chair	х	х	х	х		х	х	х	х		X	х
Audit Committee Chair's Report Audit	t Chair	х							х			х	
Audit Committee Minutes Performance Committee Minutes Performance Committee Minutes	Chair t Chair Chair	х	X	X	X		x	X	x	X		X	X
Freedom to Speak Up Guardian's Report FTSL			х						х			X	
Guardian of Safe Working – Report GSW			Х				х			Х			х
Workforce Workforce Committee Chair's Report DWO DWOD Report	טט	X X	x	X X	x		x x	x x	x	x x		X X	x
DWOD Report Matters for Action/Escalation TS/E	Ds	X	X	X	X		X	X	X	X		X	x
Items for Board Forward Planner TS		X	X	X	X		X	X	X	X		X	x
Any Other Business ALL		X	X	X	X		X	X	X	X		X	X
Strategic Developments (Part I)		Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Trust Strategy 2020 – 2025 (review) CEO		Apı	iviay	Juli	Jui	Aug	ОСРІ	300	1404	200	Juli	1 00	X
Digital Strategy 2020-2025 (review) CIO												x	 ^
Research & Development Strategy (for approval) MD										х		 ^	<u> </u>
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People Strategy (for approval) Divisional Strategies (for approval) COO				1	1		1	1	1	1		4	X



Agenda Item / Issue	Lead	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Clinical Education Strategy 2021-2026 (review)	CNO/MD												
Finance Five Year Strategy (review)	CFCO												х
Quality Strategy (review 2019-2022 and approval of new)	CN												х
Nursing Strategy (for approval)	CN												
Estates Strategy 2021-25 (review)	CFCO			х									
Sustainability Strategy 2021-26 (review)	CFCO						х						
Allied Health Professions Strategy 2021-26 (review)	CN								х				

Annual Items (Part I)		Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Annual Report and Accounts (Part II) ¹	CFO/CN			Х									
Medical Revalidation Annual Report	MD						Х						
Board Self-Certifications	CFO/TS	x											
General Condition 6 and Continuity of Services													
Condition 7 of the NHS Provider licence													
Corporate Governance Statement													
Training of Governors													
Consideration of Going Concern	CFCO	Х											ļ
Gender Pay Audit & Action Plan	DWOD												Х
WRES & Action Plan	DWOD						X						
WDES & Action Plan	DWOD						х						
NHS Staff Survey	DWOD	Х											
7-day services Board Assurance	MD									X			
GMC Survey results	MD						X						
Corporate Objectives (Progress Report/Approval)	CEO												Х
Board Self-Assessment	TS	X											
Review of Committee Cycle & Dates	TS							Х					
Review of SFI's SO's and SoD	CFCO/TS												X
Annual Assessment Against NHSE EPRR Core Standards	CN							Х					
Infection Prevention Control Annual Report	CN				Х								
Annual Safeguarding Report	CN												
Health & Safety Annual Report	CN												Х
Armed Forces Champion Annual Update	AFC						х						
Ad Hoc/Future Agenda Items		Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
International Collaborations													
Board Learning Together Programme		Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Information Governance (including GDPR)	CIO				х								
Safeguarding (including MCA, LPS & DOLS)												x	
Health & Safety													х



Trust Committees		Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Council of Governors				Х			Х		Х				Х
Annual Members Meeting							Х						
Appointments Committee (for NEDs)			Х					Х					
Remuneration and Nominations (For EDs)			Х				X						
Quality & Risk Committee	Last Thursday	х	х	х	X	х	Х	х	х	х	х	х	х
Performance Committee	Last Thursday	Х	х	х	х	х	х	х	х	х	х	х	х
Strategic Projects Committee	Last Thursday	Х		х		х		х		х		х	
Workforce Committee	Last Thursday		х		х		х		х		х		Х
Audit Committee ¹	•			x ¹	х			х			х		Х
Trustee Board		Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Board of Trustees					Х					Х			Х
Charitable Funds Committee				х			х		х			х	

Abbreviations:

CEO	Chief Executive
CFO	Chief Finance and Commercial Officer
MD	Medical Director
CN	Chief Nurse
COO	Chief Operating Officer
DWOD	Director of Workforce and OD
DD	Director of Digital
EDs	Executive Directors
TS	Trust Secretary

NOTES

¹ The Audit Committee meeting in June is to review and approve the Annual Report and Accounts.