

Meeting of the Board of Directors  
Royal Papworth Hospital NHS Foundation Trust  
**02 February 2023 at 9:00-11am**  
**Heart & Lung Research Institute**  
**And Microsoft Teams (access 10 minutes prior to meeting)**

Where there is a need for a Part II, in confidence element of Board business, then the Board will normally reconvene after a short break.

**AGENDA - Part I**

					<i>Lead</i>	<i>Timing</i>
<b>1</b>	<b>WELCOME, APOLOGIES AND OPENING ITEMS</b>					<i>30 mins</i>
	i	Declarations of Interest				
	ii	Minutes of previous meetings: 01.12.22	Approval	Attached	<i>AJ</i>	
	iii	Matters arising from the Minutes/Action Checklist	Information	Attached		
	iv	Chair's Report	Information	Verbal	<i>JW</i>	
	v	Board Assurance Framework	Information	Attached	<i>AJ</i>	
	vi	CEO Update	Information	Attached	<i>EM</i>	
	vii	Patient Story: Chloe Holmes, Specialist Nurse, Thoracic Oncology	Information	Verbal	<i>MS</i>	
<b>2</b>	<b>PEOPLE</b>					<i>25 mins</i>
	i	Chair of Workforce Committee's Report	Information	Attached	<i>AF</i>	
	ii	Director of Workforce and OD Report	Information	Attached	<i>OM</i>	
<b>3</b>	<b>QUALITY &amp; GOVERNANCE</b>					<i>20 mins</i>
	i	Q&R Committee Chair's Report	Information	Attached	<i>MB</i>	
	ii	Combined Quality Report	Information	Attached	<i>MS/IS</i>	
	iii	Audit Committee Chair's Report	Information	Attached	<i>CC</i>	
	iv	7 Day Services - Board Assurance Framework	Information	Attached	<i>MS/IS</i>	
	v	Board Sub Committee Minutes: a. Quality & Risk: 24.11.22 & 22.12.22 b. Performance: 24.11.22 & 22.12.22 c. Audit Committee 13.10.22	Information	Reference Pack		
<b>4</b>	<b>PERFORMANCE</b>					<i>20 mins</i>
	i	Performance Committee Chair's Report	Information	Attached	<i>GR</i>	
	ii	Papworth Integrated Performance Report (PIPR)	Information	Attached	<i>TG/EDs</i>	
<b>5</b>	<b>RESEARCH &amp; EDUCATION</b>					<i>5 mins</i>
	i	Research & Education update	Information	Verbal	<i>IS/MS</i>	

<b>6</b>		<b>Board Forward Plan</b>				<i>5 mins</i>
	i	Board Forward Plan	Information	Attached	<i>AJ</i>	
	ii	Review of actions and items identified for referral to committee/escalation.	Approval	Verbal	<i>All</i>	
<b>7</b>		<b>Any other Business</b>				<i>5 mins</i>

The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors' meeting to cover in confidence elements of Board business, which is not open to members of the public.

### Dates for Board of Director meetings in public 2023

<b>Date (2022)</b>	<b>Time</b>	<b>Venue</b>	<b>Apologies received</b>
Thursday 2 March	9:00am	HLRI & public access via Teams	
Thursday 6 April	9:00am	HLRI & public access via Teams	
Thursday 4 May	9:00am	HLRI & public access via Teams	
Thursday 1 June	9:00am	HLRI & public access via Teams	
Thursday 6 July	9:00am	HLRI & public access via Teams	
Thursday 7 September	9:00am	HLRI & public access via Teams	
Thursday 5 October	9:00am	HLRI & public access via Teams	
Thursday 2 November	9:00am	HLRI & public access via Teams	
Thursday 7 December	9:00am	HLRI & public access via Teams	

## STATEMENT ON RESTRICTION OF PUBLIC ACCESS

Papers and minutes of meetings will be posted to the Trust website

The Chairman may exclude any member of the public from a meeting of the Board of Directors if they are interfering with or preventing the proper conduct of the meeting, or for other special reasons.