

Agenda item 1.iii

**Board of Directors - Part I
Action Checklist
Following: 02 February 2023 Meeting
Reporting to: 02 March 2023 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
03/23	2 Feb 23	4.i	PIPR Activity recovery plan to be brought to the February Performance Committee	AB	Plan submitted to PC 23/02/23	-
02/23	2 Feb 23	1.vii	Patient Story Business continuity to be reviewed at Performance Committee.	AB	Update provided to PC 23/02/23	-
01/23	2 Feb 23	1.v	Board Assurance Framework Changes in TRR to be highlighted in the BAF report. BAF 3261 to be revised to reflect the risk to our patients as a result of industrial action.	AJ OM	TRR check included in the BAF review. Risk updated. Detail provided in Committee summaries 23/02/23. COMPLETE	- -
338	1 Dec 22	5.i	Research & Development Strategy Wording to be agreed for Trust commitment to data publication.	MB/IS/PC	Draft wording circulated Dec 2022, this is still to be finalised.	TBC
337	1 Dec 22	5.i	Research & Development Strategy Reporting dashboard to be developed and approved by the SPC.	PC/IS		TBC
335	3 Nov 22	6.i	Board Forward Plan Review of Board forward agenda for February 2023	EM/AJ	Updated section on Board planner flag re-scheduled dates	-
333	3 Nov 22	4.ii	GMC Survey Results Provision for our Junior Doctors mess facilities to be referred to the Workforce Committee for review.	OM/IS/AS	For report back to the Board in six months.	05/23

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
329	3 Nov 22	2.b	PIPR EDs to review ICB reporting to ensure this triangulated with other system reporting.	OM/EDs	DWOD had raised the discrepancies in the data being presented in different ICS forums with ICB Chief People Officer. Mar 2022 – outcome still awaited from ICB.	
327	3 Nov 22	2.b	PIPR VTE reporting: To consider if we can include incidence of Thrombosis in RPH patients alongside the reporting of VTE risk assessments.	MS	Will include this when reporting in spotlight or key performance challenges	TBC
324	6 Oct 22	3.ii	Combined Quality Report To consider a narrative report on patients experience of care.	MS	Narrative updates provided on complaints and compliments in PIPR spotlight. COMPLETE Feedback is also being collated from visibility rounds and it is planned to include these in a quarterly report for Q&R.	03/23
320	6 Oct 22	1.iii	Matters Arising Progress against the WRES action plan to be regularly reported to the Board.	OM	WRES report will come to the April meeting and is scheduled on the Workforce Committee forward plan.	04/23
318	7 Jul 22	6	Research & Development Update on R&D working practices and delays in governance processes.	IS		TBC
270	1 Jul 21 1 Sep 22	3.ii	Q&R Committee Chair's Report Revision to mortality reporting to be included in PIPR. Request for data to be distilled into a format that could be plotted.	IS/TG	The Society for Cardiothoracic Surgery provides analysis of surgical outcomes, and it is proposed that this data will be included in PIPR on a six-monthly basis. Royal Papworth Hospital SCTS	-