

Meeting of the Board of Directors
Royal Papworth Hospital NHS Foundation Trust
06 April 2023 at 9:00-11am
Heart & Lung Research Institute
And Microsoft Teams (access 10 minutes prior to meeting)

Where there is a need for a Part II, in confidence element of Board business, then the Board will normally reconvene after a short break.

AGENDA - Part I

					<i>Lead</i>	<i>Timing</i>
1	WELCOME, APOLOGIES AND OPENING ITEMS					30 mins
	i	Declarations of Interest				
	ii	Minutes of previous meetings: 02.03.23	Approval	Attached	AJ	
	iii	Matters arising from the Minutes/Action Checklist	Information	Attached		
	iv	Chair's Report	Information	Verbal	JW	
	v	Board Assurance Framework	Information	Attached	AJ	
	vi	CEO Update	Information	Attached	EM	
	vii	Patient Story: Melanie Webb Cardiac Support	Information	Verbal	MS	
2	PEOPLE					25 mins
	i	Workforce Committee Chair's Report	Information	Attached	AF	
	ii	Gender Pay Gap Report & Action Plan	Approval	Attached	OM	
	iii	NHS Staff Survey Results 2022	Information	Attached	OM	
3	QUALITY & GOVERNANCE					20 mins
	i	Q&R Committee Chair's Report	Information	Attached	MB	
	ii	Combined Quality Report	Information	Attached	MS/IS	
	iii	Audit Committee Chair's Report	Information	Attached	CC	
	iv	Board Self Certifications <ul style="list-style-type: none"> • General Condition 6 and Continuity of Services Condition 7 of the NHS Provider licence • Corporate Governance Statement • Training of Governors 	Approval	Attached	JW/AJ	
	v	Board Self-Assessments	Approval	Attached	JW/AJ	
	vi	Corporate Objectives 2022/23	Approval	Attached	EM	
	vii	Board Sub Committee Minutes: <ol style="list-style-type: none"> a. Quality & Risk: 23.02.23 b. Performance: 23.02.23 c. Workforce: 26.01.23 	Information	Reference Pack		

4		PERFORMANCE				<i>20 mins</i>
	i	Performance Committee Chair's Report	Information	Attached	<i>GR</i>	
	ii	Papworth Integrated Performance Report (PIPR)	Information	Attached	<i>TG/EDs</i>	
5		RESEARCH & EDUCATION				<i>5 mins</i>
	i	Research & Education Update	Information	Verbal	<i>SW</i>	
6		STRATEGIC DEVELOPMENTS				
	i	People Strategy	Approval	Attached	<i>OM</i>	
7		Board Forward Plan				<i>5 mins</i>
	i	Board Forward Plan	Information	Attached	<i>AJ</i>	
	ii	Review of actions and items identified for referral to committee/escalation.	Approval	Verbal	<i>All</i>	
7		Any other Business				<i>5 mins</i>

The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors' meeting to cover in confidence elements of Board business, which is not open to members of the public.

Dates for Board of Director meetings in public 2023

Date (2022)	Time	Venue	Apologies received
Thursday 4 May	9:00am	HLRI & public access via Teams	
Thursday 1 June	9:00am	HLRI & public access via Teams	
Thursday 6 July	9:00am	HLRI & public access via Teams	
Thursday 7 September	9:00am	HLRI & public access via Teams	
Thursday 5 October	9:00am	HLRI & public access via Teams	
Thursday 2 November	9:00am	HLRI & public access via Teams	
Thursday 7 December	9:00am	HLRI & public access via Teams	

STATEMENT ON RESTRICTION OF PUBLIC ACCESS

Papers and minutes of meetings will be posted to the Trust website

The Chairman may exclude any member of the public from a meeting of the Board of Directors if they are interfering with or preventing the proper conduct of the meeting, or for other special reasons.