

Agenda item 1.iii

**Board of Directors - Part I
Action Checklist
Following: 02 March 2023 Meeting
Reporting to: 06 April 2023 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
08/23	2 Mar 23	5.i	Trust Strategy 2020 – 2025 SPC to review the granularity on the targets and KPIs for each element of the Trust Strategy.	MS/OM/IS	This discussion on the RPH school will now come to SPC in June.	07/23
07/23	2 Mar 23	3.ii	CQR Wording on inquest patient E to be reviewed.	IS	There was a discussion at Board regarding the cause of death. The wording used for the registration of the death is correct. There was a fistula between the oesophagus and the pericardium. The narrative text was taken from the Coroner's report and reports an atrio-oesophageal fistula which is not accurate as this would have presented with massive bleeding. This does not change the conclusions reached.	-
06/23	2 Mar 23	1.vii	Patient Story Campaign around 'Hello my name is' Name badges for staff wearing scrubs Named consultants on the room whiteboard Review of IPC guidance on lanyards – but key issue is "hello my name is" and to review how this is promoted and reset.	MS	'Hello my name is' refresh in progress Feature of key meetings and quality rounds IPC guidance on lanyards reviewed and decision is no change to current practice. COMPLETE	-
05/23	2 Mar 23	1.v	BAF BAF 2901: Trust Strategy to be reviewed and realigned.	HM/EM		05/23
04/23	2 Mar 23	1.iii	Matters Arising EDs to review and update matters identified as TBC	EDs	All outstanding actions reviewed with EDs. Updates included in April summary.	-

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03/23	2 Feb 23	4.i	PIPR Activity recovery plan to be brought to the February Performance Committee	AB	Plan submitted to PC 23/02/23 COMPLETE	-
02/23	2 Feb 23	1.vii	Patient Story Business continuity to be reviewed at Performance Committee.	AB	Update provided to PC 23/02/23 COMPLETE	-
338	1 Dec 22	5.i	Research & Development Strategy Wording to be agreed for Trust commitment to data publication.	MB/IS/PC	Draft wording circulated Dec 2022, this is still to be finalised.	TBC
337	1 Dec 22	5.i	Research & Development Strategy Reporting dashboard to be developed and approved by the SPC.	PC/IS		TBC
333	3 Nov 22	4.ii	GMC Survey Results Provision for our Junior Doctors mess facilities to be referred to the Workforce Committee for review.	OM/IS/AS	For report back to the Board in six months.	05/23
329	3 Nov 22	2.b	PIPR EDs to review ICB reporting to ensure this triangulated with other system reporting.	OM/EDs	ICB have withdrawn this reporting because of the issue in data reconciliation. COMPLETE	-
320	6 Oct 22	1.iii	Matters Arising Progress against the WRES action plan to be regularly reported to the Board.	OM	WRES report on April meeting agenda and is scheduled on the Workforce Committee forward plan. COMPLETE	04/23
318	7 Jul 22	6	Research & Development Update on R&D working practices and delays in governance processes.	IS		TBC
270	1 Jul 21 1 Sep 22	3.ii	Q&R Committee Chair's Report Revision to mortality reporting to be included in PIPR. Request for data to be distilled into a format that could be plotted.	IS/TG	The Society for Cardiothoracic Surgery provides analysis of surgical outcomes, and it is proposed that this data will be included in PIPR on a six-monthly basis. Royal Papworth Hospital SCTS	-