

**Meeting of the Workforce Committee (Part 2)
(Sub Committee of the Board of Directors)**

**Held on 30th March 2023, at 1pm
Via Microsoft Teams**

MINUTES

Present	Ahluwalia, Jag	(JA)	Non-Executive Director
	Baldwin, Alex	(AB)	Interim Chief Executive Officer
	Fadero, Amanda (Chair)	(AF)	Non-Executive Director
	Glenn, Tim	(TG)	Deputy Chief Executive and Chief Finance Officer
	Howard-Jones, Lorraine	(LHJ)	Deputy Director of Workforce and Organisational Development
	Jarvis, Anna	(AJ)	Trust Secretary
	Leacock, Diane	(DL)	Associate Non-Executive Director
	Monkhouse, Oonagh	(OM)	Director of Workforce and Organisational Development
	Screaton, Maura	(MS)	Chief Nurse
Apologies	Brodowski, Naomi	(NB)	Executive Assistant (Minutes)

Agenda Item		Action by Whom	Date
1	Apologies for Absence The Chair opened the meeting and apologies were noted as above.		
2	Declarations of Interest There is a requirement that those attending Board Committees raise any specific declarations if these arise during discussions. No specific conflicts were identified in relation to matters on the agenda. A summary of standing declarations of interests are appended to these minutes.		
3	Ratification of Previous Minutes The minutes from the Workforce Committee meeting dated 26 January 2023 were agreed to be a true and accurate record of the meeting and signed.		
4	Matters Arising – Action Checklist The action log was updated.		
	Date & Time of Next Meeting: Thursday 25th May 2023, 11.15am – 1.15pm, via Microsoft Teams		

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Signed

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Date

**Royal Papworth Hospital NHS Foundation Trust
Workforce Committee**