

Meeting of the Board of Directors  
Royal Papworth Hospital NHS Foundation Trust  
**07 September 2023 at 9:00-11am**  
**Heart & Lung Research Institute**  
**And Microsoft Teams (access 10 minutes prior to meeting)**

Where there is a need for a Part II, in confidence element of Board business, then the Board will normally reconvene after a short break.

**AGENDA - Part I**

				<i>Lead</i>	<i>Timing</i>
<b>1</b>	<b>WELCOME, APOLOGIES AND OPENING ITEMS</b>				30 mins
i	Declarations of Interest				
ii	Minutes of previous meetings: 06.07.23	Approval	Attached	AJ	
iii	Matters arising from the Minutes/Action Checklist	Information	Attached	All	
iv	Chair's Report	Information	Verbal	JW	
v	Board Assurance Framework	Information	Attached	AJ	
vi	CEO Update	Information	Attached	EM	
vii	Patient Story: Laura Buckingham, Deputy Sister/ Deputy Charge Nurse, Surgery	Information	Verbal	MS	
<b>2</b>	<b>PEOPLE</b>				35 mins
i	Workforce Committee Chair's Report	Information	Attached	AF	
ii	Director of Workforce Report	Information	Attached	OM	
iii	Director of Workforce EDI report <ul style="list-style-type: none"> <li>• Workforce Race Equality Standard (WRES)</li> <li>• Workforce Disability Equality Standard</li> <li>• Bank WRES</li> </ul>	Approval	Attached/ Reference Pack	OM	
iv	Guardian of Safe Working Report	Information	Attached	IS	
v	GMC Survey Results 2023	Information	Attached	IS/NJ	
vi	Medical Revalidation Annual Report 2022/23	Approval	Attached	IS	
<b>3</b>	<b>QUALITY &amp; GOVERNANCE</b>				25 mins
i	Q&R Committee Chair's Report	Information	Attached	MB	
ii	Combined Quality Report	Information	Attached	MS/IS	
iii	Safeguarding Annual Report	Information	Attached	MS	
iv	Audit Committee Chair's Report	Information	Attached	CC	
v	TOR006 Executive Remuneration and Nominations Committee of the Board	Approval	Reference Pack	AJ	
vi	Board Sub Committee Minutes: <ul style="list-style-type: none"> <li>a. Quality &amp; Risk: 29.06.23 &amp; 27.07.23</li> <li>b. Performance: 29.06.23 &amp; 27.07.23</li> <li>c. Workforce: 25.05.23 &amp; 10.08.23 (draft)</li> <li>d. Audit: 17.07.23</li> </ul>	Information	Reference Pack		

<b>4</b>		<b>PERFORMANCE</b>				<i>15 mins</i>
	i	Performance Committee Chair's Report	Information	Attached	<i>DL</i>	
	ii	Papworth Integrated Performance Report (PIPR)	Information	Attached	<i>TG/EDs</i>	
<b>5</b>		<b>STRATEGIC DEVELOPMENTS</b>				<i>5 mins</i>
	i	Estates Strategy 2021-25 (review)	Information	Attached	<i>TG</i>	
	ii	Sustainability Strategy 2021-26 (review)	Information	Attached	<i>TG</i>	
<b>6</b>		<b>Board Forward Plan</b>				<i>5 mins</i>
	i	Board Forward Plan	Information	Attached	<i>AJ</i>	
	ii	Review of actions and items identified for referral to committee/escalation.	Approval	Verbal	<i>All</i>	
<b>7</b>		<b>Any Other Business</b>				<i>5 mins</i>

The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors' meeting to cover in confidence elements of Board business, which is not open to members of the public.

#### Dates for Board of Director meetings in public 2023/24

Date	Time	Venue	Apologies received
Thursday 5 October	9:00am	HLRI & public access via Teams	
Thursday 2 November	9:00am	HLRI & public access via Teams	
Thursday 7 December	9:00am	HLRI & public access via Teams	
Thursday 1 February	9:00am	HLRI & public access via Teams	
Thursday 7 March	9:00am	HLRI & public access via Teams	

### STATEMENT ON RESTRICTION OF PUBLIC ACCESS

Papers and minutes of meetings will be posted to the Trust website

The Chairman may exclude any member of the public from a meeting of the Board of Directors if they are interfering with or preventing the proper conduct of the meeting, or for other special reasons.