

ROYAL PAPWORTH HOSPITAL MEETING SCHEDULE 2024 v1-01

| 2024 | January | | February | | March | | April | | May | | June | | July | | August | | September | | October | | November | | December | | | | | | |
|-------|-----------------------|---------|----------|----------|-------------|---------|--------------------------|----------|-----------------|----|----------|-----|---|----------|----------------------|-----|-----------|---------|-----------------|--------------|----------|-----|---------------|----------|------------|----------|-------|----|-------|
| Sun | | | | | | | | | | | | | | | | | | | 1 | | | | 1 | Sun | | | | | |
| Mon | New Year Bank Holiday | 1 | | | | | Easter Bank Holiday | 1 | | | | | | 1 | | | | | 2 | | | | | 2 | Mon | | | | |
| Tues | | 2 | | | | | | 2 | | | | | | 2 | | | | | 3 | | | 1 | | 3 | Tues | | | | |
| Weds | | 3 | | | | | | 3 | | 1 | | | | 3 | | | | 4 | SID/NED | | | 2 | | 4 | Weds | | | | |
| Thurs | Reserve date for BOD | 4 | BoD | 1 | | | BoD | 4 | BoD | 2 | | | BoD/Trustees | 4 | Reserve date for BoD | 1 | BoD | BoD Dev | 5 | BoD/Trustees | 3 | | BoDTr trustee | BoD Dev | 5 | Thurs | | | |
| Fri | | 5 | | 2 | | 1 | | 5 | | 3 | | | | 5 | | 2 | | | 6 | | | 4 | | 1 | 6 | Fri | | | |
| Sat | | 6 | | 3 | | 2 | | 6 | | 4 | | 1 | | 6 | | 3 | | | 7 | | | 5 | | 2 | 7 | Sat | | | |
| Sun | | 7 | | 4 | | 3 | | 7 | | 5 | | 2 | | 7 | | 4 | | | 8 | | | 6 | | 3 | 8 | Sun | | | |
| Mon | | 8 | | 5 | | 4 | | 8 | Bank Holiday | 6 | | 3 | | 8 | | 5 | | | 9 | | 7 | PPI | 4 | | 9 | Mon | | | |
| Tues | | 9 | | 6 | | 5 | | 9 | | 7 | | 4 | | 9 | | 6 | | | 10 | | | 8 | | 5 | 10 | Tues | | | |
| Weds | FPC | A&F | 10 | | | 6 | FPC | A&F | 10 | | | 5 | FPC | A&F | 10 | | | | 11 | FPC | A&F | 9 | | 6 | 11 | Weds | | | |
| Thurs | | 11 | CFC | 8 | BoD/Trustee | BoD Dev | 7 | | 11 | | 9 | BoD | BoD Dev | 6 | | 11 | | 8 | CFC | 12 | | 10 | BoD | 7 | 12 | Thurs | | | |
| Fri | | 12 | | 9 | | 8 | | 12 | | 10 | | 7 | | 12 | | 9 | | | 13 | | | 11 | | 8 | 13 | Fri | | | |
| Sat | | 13 | | 10 | | 9 | | 13 | | 11 | | 8 | | 13 | | 10 | | | 14 | | | 12 | | 9 | 14 | Sat | | | |
| Sun | | 14 | | 11 | | 10 | | 14 | | 12 | | 9 | | 14 | | 11 | | | 15 | | | 13 | | 10 | 15 | Sun | | | |
| Mon | | 15 | PPI | 12 | | 11 | | 15 | PPI | 13 | | 10 | | 15 | PPI | 12 | | | 16 | | | 14 | | 11 | 16 | Mon | | | |
| Tues | | 16 | | 13 | | 12 | | 16 | | 14 | | 11 | | 16 | | 13 | | | 17 | | | 15 | | 12 | 17 | Tues | | | |
| Weds | | 17 | | 14 | | 13 | | 17 | | 15 | CoG | 12 | | 17 | | 14 | CoG/AMM | | 18 | | 16 | CoG | 13 | ME | 18 | Weds | | | |
| Thurs | Audit | 18 | | 15 | Audit | 14 | | 18 | | 16 | CFC | 13 | Audit | 18 | | 15 | | | 19 | Audit | 17 | CFC | 14 | PERF/SPC | Q&R | 19 | Thurs | | |
| Fri | | 19 | | 16 | | 15 | | 19 | | 17 | | 14 | | 19 | | 16 | | | 20 | | | 18 | | 15 | 20 | Fri | | | |
| Sat | | 20 | | 17 | | 16 | | 20 | | 18 | | 15 | | 20 | | 17 | | | 21 | | | 19 | | 16 | 21 | Sat | | | |
| Sun | | 21 | | 18 | | 17 | | 21 | | 19 | | 16 | | 21 | | 18 | | | 22 | | | 20 | | 17 | 22 | Sun | | | |
| Mon | | 22 | | 19 | | 18 | | 22 | Remuneration | 20 | | 17 | | 22 | | 19 | | | 23 | | | 21 | Remuneration | 18 | | 23 | Mon | | |
| Tues | | 23 | | 20 | | 19 | | 23 | | 21 | | 18 | | 23 | | 20 | | | 24 | | | 22 | | 19 | 24 | Tues | | | |
| Weds | | 24 | | 21 | CoG | 20 | ME | 24 | Appts Committee | 22 | | 19 | | 24 | | 21 | ME | 25 | Appts Committee | 23 | | 20 | Christmas Day | 25 | Weds | | | | |
| Thurs | PERF/WFC | Q&R | 25 | | 22 | | 21 | PERF/SPC | Q&R | 25 | Audit | 23 | Hold - Annual Report/Acc Sign off 10-12 | 20 | PERF/WFC | Q&R | 25 | | 22 | PERF/WFC | Q&R | 26 | | 21 | Boxing Day | 26 | Thurs | | |
| Fri | | 26 | | 23 | | 22 | | 26 | | 24 | | 21 | | 26 | | 23 | | | 27 | | | 25 | | 22 | 27 | Fri | | | |
| Sat | | 27 | | 24 | | 23 | | 27 | | 25 | | 22 | | 27 | | 24 | | | 28 | | | 26 | | 23 | 28 | Sat | | | |
| Sun | | 28 | | 25 | | 24 | | 28 | | 26 | | 23 | | 28 | | 25 | | | 29 | | | 27 | | 24 | 29 | Sun | | | |
| Mon | | 29 | | 26 | | 25 | | 29 | Bank Holiday | 27 | | 24 | | 29 | Bank Holiday | 26 | | | 30 | | | 28 | | 25 | 30 | Mon | | | |
| Tues | | 30 | | 27 | | 26 | | 30 | | 28 | | 25 | | 30 | | 27 | | | | | | 29 | | 26 | 31 | Tues | | | |
| Weds | ME | SID/NED | 31 | ME | 28 | ME | 27 | | ME | 29 | ME | 26 | ME | 31 | ME | 28 | | | | | ME | 30 | ME | 27 | | Weds | | | |
| Thurs | | | | PERF/SPC | Q&R | 29 | PERF/WFC | Q&R | 28 | | PERF/WFC | Q&R | 30 | PERF/SPC | Q&R | 27 | | | PERF/SPC | Q&R | 29 | | PERF/SPC | Q&R | 31 | PERF/WFC | Q&R | 28 | Thurs |
| Fri | | | | | | | Good Friday Bank Holiday | 29 | | | | 31 | | | | 30 | | | | | | | | 29 | | 30 | Fri | | |
| Sat | | | | | | | | | | | | | | | | | | | | | | | | | | | Sat | | |
| Sun | | | | | | | | | | | | | | | | | | | | | | | | | | | Sun | | |
| Mon | | | | | | | | | | | | | | | | | | | | | | | | | | | Mon | | |

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|----------------|------------------|---------|-----------------|-----------------|-----|----------------|
| BoD / Trustees | CoG 10.30 - 1.00 | Q&R 2-4 | CFC 10.30-12.30 | PPI 1400 - 1600 | GAC | ME 0800 - 0930 |
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|--------------------------------------|----------------------|---------------------------|---------------------------|---------------------|---|--|
| 0900-1300 | (Gov Pre-Meet 9:30) | | | | As required 'Task & Finish' group | |
| PERF 9-11/ SPC/REM 11:15-13:00 | Audit 9.30-11.30 | BoD Dev't 9:00-13:00 | Appts Ctte as required | FPC 10.30 - 1.00 | Bank Holiday | |
| ffrgA&F 1100 – 1300 | SID 5:30 – 7:00pm | Remuneration Committee | | | | |

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| FRfgBoD: Board of Directors | Trustees: Trustee Board (follows BoD as required) | REM: Remuneration Committee (Executive Directors) | Audit: Audit Committee (BoD) | CoG: Council of Governors | PPI: Patient & Public Involvement (CoG) | AMM: Annual Members' Meeting | FRG: Fundraising Group (CoG) |
| Q&R: Quality and Risk (BoD) | PERF: Performance Committee (BoD) | CFC: Charitable Funds Cttee (BoT) | Appts: Appointment Cttee (CoG) | FPC: Forward Planning Committee (CoG) | A&F: Access & Facilities (CoG) | GAC: Governors Assurance Committee CoG | |
| SID: Non Executive Directors meeting with SID | SPC: Strategic Projects Committee BoD | | | | | | |