

Agenda item 1.iv

**Board of Directors - Part I
Action Checklist
Following: 04 April 2024 Meeting
Reporting to: 06 June 2024 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
03/24	04 Apr 24	2.iii	Gender Pay Audit Report To present the Gender Pay Improvement Action Plan to the Board for information and assurance after the May 2024 Workforce Committee meeting.	OM	Attached to the Director of Workforce and Organisational Development Report (Item 3.ii)	06/24
02/24	04 Apr 24	1.vii	Patient Story – Discharge Lounge To review whether a screen could be provided so patients waiting in the Discharge Lounge could see updates on when their medications would be ready.	AR	Verbal update to be provided.	06/24
01/24	01 Feb 24	3.i	Q&R Committee Chair’s Reports For Meetings On 21 December 2023 and 25 January 2024 Potential Patient Claims in relation to historic cases of M. Abscessus.	IS/KMB	To submit reports on patient claims in relation to cases of M. Abscessus in private on a 6-monthly basis.	08/24
35/23	7 Dec 23	4.ii	PIPR Report Admitted care target to be revised to be set as an annual average.	SH/GR	On review as part of 24/25 reporting – due to come in Month 01 report (May Board meeting). Completed	06/24
33/23	7 Dec 23	1.v	Board Assurance Framework All BAFs with ‘limited’ assurance to be scrutinised.	EDs/Chairs	All BAF risks entries were reviewed at an Executive Committee meeting in February 2024, and at the Trust Board meeting in March 2024. Completed	02/24
18/23	6 Jul 23	6.i	Board Forward Plan Board IG training deferred and to be	AR/AJ	Deferred – CW to provide a Teams option for Board members.	06/24

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			rearranged.		Verbal update o be provided.	
15/23	6 Jul 23	1.vi	CEO's Report Patient deferrals: Trend from DrDoctor review to be brought to Committee and Board.	HMc	To be included in the work of harm reviews due to be brought back to Q&R in Sept/October. <i>Deferred as data review still WIP.</i> Verbal update to be provided.	06/24