

Board Annual Business Plan Part I (for the rest of 2024/25)

(x indicates items moved to the following month – due to the new Board meeting arrangements).

Agenda Item / Issue	Lead	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
STANDING ITEMS PART I													
Introductions, Apologies, Declaration of Interest	Chair			x			x		x		x		X
Minutes, Matters Arising, Actions Update	Chair			x			x		x		x		X
Board Assurance Framework	AD-CG			x			x		x		x		X
Chair's Report & CEO's Report	Chair & CEO			x			x		x		x		X
Patient Story	CN			x			x		x		x		X
PEOPLE													
Workforce Committee Chair's Report	WFC Chair			x			x		x		x		x
DWOD Report	DWOD			x			x		x		x		x
Freedom to Speak Up Guardian's Report	FTSUG			x					x				X
Guardian of Safe Working – Report	GSW						x		x				X
QUALITY & GOVERNANCE													
Quality & Risk Committee Chair's Report	Q&R Chair			x			x		x		x		X
Audit Committee Chair's Report	Audit Chair								x				X
Governance:				x			x		x		x		x
<ul style="list-style-type: none"> Combined Quality Report Quality and Risk Committee Minutes Audit Committee Minutes Performance Committee Minutes 	CN/MD Q&R Chair Audit Chair PC Chair												
PERFORMANCE													
Performance Committee Chair's Report	PC Chair			x			x		x		x		x
Performance Committee Chair's Report Integrated Performance Report (PIPR)	EDs			x			x		x		x		x
<ul style="list-style-type: none"> Safe Effective Caring Responsive People Management and Culture Transformation Finance 													
RESEARCH & EDUCATION													
Research & Education	MD/CN						x		x				x
BOARD FORWARD PLAN													
Matters for Action/Escalation	AD-CG/EDs			x			x		x		x		x
Items for Board Forward Planner	AD-CG			x			x		x		x		x
Any Other Business	ALL			x			x		x		X		X
ANNUAL ITEMS (Part I)													
Medical Revalidation Annual Report	MD						x						
Guardian of Safe Working Report	MD						x						
GMC Survey Results	MD						x						

