

Agenda item 1iv

**Board of Directors - Part I  
Action Checklist  
Following: 4 October 2018 Meeting  
Reporting to: 1 November 2018 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
177	04 Oct 18	2.c.i	<b>RTT Recovery Action Plan</b> Authority delegated to Executive Directors to approve revisions to the Cardiac Surgery RTT recovery trajectory prior to submission to Commissioners	EM	Revised plan received by EDs and submitted to NHSI.	Complete
176	04 Oct 18	1.vi	<b>CEO Update</b> Our Big Move Briefing to be circulated to NEDs and open invitation extended to NEDs to join the briefing.	SP	Communications Team have added NEDs to the briefing distribution list.	Complete
173	06 Sep 18	2.b.v	<b>PIPR – People Management &amp; Culture</b> How do we capture the learning from the RP House move to inform our future plans	OM/EM/AR/JR	Review meeting to be scheduled	November 2018
169	02 Aug 18	1.vi	<b>Patient Story</b> The Board requested scrutiny of the cases listed prior to the patient at second listing.	RH/JR	To be reviewed at Q&R	November 2018
168	05 July 18	5.ii	<b>Workforce Report</b> To share information on Trust plans around unconscious bias training	OM	<u>Update October 2018</u> E-learning to be circulated to Non-Executive Directors after EDI review	October 2018
157	3 May 18	4.i	<b>Combined Quality Report</b> Refreshed Clinical Education Strategy to be taken to Q&R and to come to Board in early summer.	JR	<u>Update October 2018</u> Draft reviewed at Q&R in September and agreed that it would be brought back to the November Q&R meeting.	December 2018
150	3 May 18	1.iv	<b>Patient Story</b> Case to be discussed at M&M once post discharge feedback received patient.	RH	<u>November 2018:</u> Feedback provided to October Board	TBC
149	5 April 18	4.i	<b>Combined Quality Report</b>	RH	<u>October 2018</u>	December

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			Link case risk and comorbidities to mortality and discussion at Q&R. Benchmark with Basildon mortality rate and report back to Board.		This will now go to Q&R November and Board in December 2018.	2018