

| Annual Items (Part I) | | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar |
|---|--------|------------|------------|------------|------------|------------|-------------|------------|------------|------------|------------|------------|------------|
| Annual Report and Accounts | CFO/CN | | x | | | | | | | | | | |
| Medical Revalidation Annual Report | MD | | | | | | x | | | | | | |
| Board Self-Certifications <ul style="list-style-type: none"> General Condition 6 and Continuity of Services Condition 7 of the NHS Provider licence Corporate Governance Statement Training of Governors | CFO/TS | | x | | | | | | | | | | |
| Consideration of Going Concern | CFO | x | | | | | | | | | | | |
| Gender Pay Audit & Action Plan | | | | | | | | | x | | | | |
| Board Self-Assessment | | | | | | | | | | | | | x |
| Review of Committee Cycle & Dates | | | | | | | x | | | | | | |
| Ad Hoc/Future Agenda Items | | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar |
| International Collaborations | | | | x | | | | | | | | | |
| NSTEACS (NSTEMI) Pathway | | | | | | x | | | | | | | |
| GMC Survey results | | | | | | | x | | | | | | |
| Sustainable Development Management Plan (TBC) | | | | x | | | | | | | | | |
| Board Learning Together Programme | | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar |
| Presentations – Monthly Programme | | | | | | | | | | | | | |
| <ul style="list-style-type: none"> CQC Fundamentals of Care | | x | | | | | | | | | | | |
| <ul style="list-style-type: none"> Infection prevention and control | | | x | | | | | | | | | | |
| <ul style="list-style-type: none"> Information Governance (including GDPR) | | | | x | | | | | | | | | |
| <ul style="list-style-type: none"> QI projects | | | | | x | | | | | | | | |
| <ul style="list-style-type: none"> Directors responsibilities/Trustee training – Charitable funds (extended session 1.5hrs?) | | | | | | x | | | | | | | |
| | | | | | | | x | | | | | | |
| <ul style="list-style-type: none"> QI projects | | | | | | | | x | | | | | |
| | | | | | | | | | x | | | | |
| <ul style="list-style-type: none"> QI projects | | | | | | | | | | x | | | |
| | | | | | | | | | | | | x | |
| | | | | | | | | | | | | | x |

Item moved from original planned date : ☐

| Schedule of Trust Committees | | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar |
|--|--|------------|------------|------------|------------|------------|-------------|------------|------------|------------|------------|------------|------------|
| Board of Trustees (as required) | | | | | | | | | | | | | |
| Council of Governors | | | | x | | | x | | x | | | | x |
| Annual Members Meeting <u>Board of Director Reports</u> Annual accounts; Any report of the auditor; Annual report; Forward planning information for the next fiscal year. <u>CoG Reports</u> Representative Membership; Membership Strategy; Proposed policy change re composition of the CoG. | | | | | | | x | | | | | | |
| Remuneration and Nominations (For EDs) | | x | | | | x | | | | | | | |
| Quality & Risk Committee | | | x | | x | | x | | x | | x | | |
| Performance Committee | | x | x | x | x | x | x | x | x | x | x | x | x |
| Strategic Projects Committee | | x | x | x | x | x | x | x | x | x | x | x | x |
| Audit Committee | | | x | | x | | | x | | | x | | x |

Abbreviations

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|-------|------------------------------|
| CEO | Chief Executive |
| CFO | Chief Finance Officer |
| MD | Medical Director |
| CN | Chief Nurse |
| COO | Chief Operating Officer |
| DW&OD | Director of Workforce and OD |
| DD | Director of Digital |
| EDs | Executive Directors |
| TS | Trust Secretary |