

### Agenda item 3.viii

<b>Report to:</b>	<b>Audit Committee</b>	<b>Date: 28 March 2019</b>
<b>Report from:</b>	<b>Chief Finance Officer and Trust Secretary</b>	
<b>Principal Objective/Strategy:</b>	<b>GOVERNANCE</b>	
<b>Title:</b>	<b>Annual Review of</b> <b>a) Standing Orders of the Board of Directors (DN142)</b> <b>b) Standing Financial Instructions (DN140)</b> <b>c) Schedule of Decisions Reserved for the Board of Directors and Scheme of Delegation (DN137)</b>	
<b>Board Assurance Framework Entries:</b>	<b>None</b>	
<b>Regulatory Requirement:</b>	<b>Regulator Code of Governance requirement</b>	
<b>Equality Considerations:</b>	<b>Equality has been considered but none believed to apply</b>	
<b>Key Risks:</b>	<b>Non-compliance resulting in Regulator action</b>	
<b>For:</b>	<b>Approval and recommendation to the Board of Directors</b>	

## **1 Purpose**

1.1 The purpose of this paper is to present updated documents to the Board of Directors for approval on the recommendation of the Audit Committee. The attached documents were considered at the Audit Committee on the 23 January 2019 as part of the normal Trust documents review cycle:

- a) Standing Orders of the Board of Directors (DN142)
- b) Standing Financial Instructions (DN140)
- c) Schedule of Decisions Reserved for the Board of Directors and Scheme of Delegation (DN137)

## **2 Changes**

2.1 Revisions to the following Trust documents are captured on tracked changes:  
The principle changes were:

- Change of job titles and names.
- Confirmation of delegated approval levels.

## **3 Recommendation**

3.1 The Board of Directors is asked to approve the updated documents on the recommendation of the Audit Committee.