

Meeting of the Board of Directors  
Royal Papworth Hospital NHS Foundation Trust  
06 June 2019 at 9:00am  
**Educational Conference Centre**  
**Arthur Rank Hospice, Babraham, Cambridge**  
**Parking for the centre is available at the [Babraham Road Park and Ride](#)**

Where there is a need for a Part II, in confidence element of Board business, then the Board will normally reconvene after a 15 minute break.

**AGENDA - Part I**

					<i>Timing</i>
<b>1</b>	<b>WELCOME, APOLOGIES AND OPENING ITEMS</b>				<i>20 minutes</i>
	i	Declarations of Interest			
	ii	Minutes of previous meeting: 02.05.19 and 23.05.19	Confirmation	Attached	
	iii	Matters arising from the Minutes/Action Checklist	Note	Attached	
	iv	Chair's Report	Information	Verbal	
	v	CEO Update	Information	Attached	
	vi	Patient Story	Information	Verbal	
<b>2</b>	<b>PERFORMANCE</b>				<i>25 mins</i>
<b>a</b>	i	Performance Committee Chair's Report: 30.05.19	Information	Attached	
<b>b</b>	Papworth Integrated Performance Report (PIPR)				
	i	Safe	Information	Attached	
	ii	Effective	Information		
	iii	Caring	Information		
	iv	Responsive	Information		
	v	People Management & Culture	Information		
	vi	Transformation	Information		
	vii	Finance	Information		
<b>3</b>	<b>GOVERNANCE</b>				<i>15 mins</i>
	i	Board Assurance Framework	Approval	Attached	
	ii	Combined Quality Report: Appendix 1 DIPC Report 2018/19 Appendix 2 Learning From Deaths 2018/19 Appendix 3 Q4 and Annual Quality and Risk Report 2018/19	Approval	Attached	
	iii	a) Q&R Committee Chair's Report 28.05.19 b) Q&R Minutes 23.04.19	Information Information	Attached Attached	
	iv	Audit Committee Chair's Report 23.05.19	Information	Attached	
	v	Performance Committee Minutes 25.04.19	Information	Attached	

	vi	Guardian of Safe Working Update Report (Aug 18 – March 19)	Information	Attached	
	vii	Annual Board Self-Certifications	Approval	Attached	
<b>4</b>	<b>WORKFORCE</b>				<i>10 mins</i>
	i	Freedom to Speak Up Guardian’s Report Q4 2018/19			
	ii	Workforce & Organisation Development Report	Approval	Attached	
<b>5</b>		<b>Research &amp; Education</b>	-----	-----	
<b>6</b>		<b>Digital</b>	-----	-----	
<b>7</b>		<b>Board Forward Agenda</b>			<i>5 mins</i>
	i	Board Forward Planner	Information	Attached	
	ii	Review of actions and items identified for referral to committee/escalation.	Approval	Verbal	

**Break**

<b>Board Learning Together Programme</b>
<b>Information Governance (AR)</b>

The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors’ meeting to cover in confidence elements of Board business, which is not open to members of the public.

**Dates for Board meetings in 2018/19**

Thursday 4 July	9.00 am	GF Rehabilitation Seminar Room NP
Thursday 1 August	9.00 am	GF Rehabilitation Seminar Room NP
Thursday 5 September*	9.00 am - 4.30pm	GF Rehabilitation Seminar Room NP
Thursday 3 October	9.00 am	GF Rehabilitation Seminar Room NP
Thursday 7 November	9.00 am	GF Rehabilitation Seminar Room NP
Thursday 5 December*	9.00 am - 4.30pm	GF Rehabilitation Seminar Room NP

\* Strategy Workshops to follow BOD Part I and II

Travel information for Arthur Rank Hospice:



Information for  
delegates and trainer