



Volunteer role description

Role Title	Collection Tin Co-ordinator
Location	Community Based- in your own town
How often	Flexible
How long For	A minimum of 6 months
Minimum age	16 years
Is driving essential for the role?	Not essential but may be useful

Why we need your help

We are looking for an enthusiastic and friendly volunteer to help us raise money and awareness for Royal Papworth Hospital Charity in your local community.

Your role will be to place collection tins in local businesses such as pharmacies, butchers, fish and chips shops, newsagents, pubs etc. in your local area. The more tins you place and collect, the more money you will raise for Royal Papworth Hospital Charity!

You will help the Charity by finding new businesses to place the collection tins in and by regularly collecting and banking the donations raised.

What we ask from you

Your role will include;

- Find new businesses to place collection tins in your local area
- Visit the sites on a regular basis to service the collection tins
- Build good relationships with the Shop owners
- Collect, count and bank the donations
- Distribute Thank You postcards to your sites with amounts raised

What skills or experience do you need?

- Good knowledge of your local area
- Good communication skills
- Ability to accurately count and bank donations
- Commitment to raising money in your community
- A friendly smile!

For more information or if you have any questions regarding this volunteer role please contact the Fundraising Office on **01223 639 950** or email [**papworth.charity@nhs.net**](mailto:papworth.charity@nhs.net)