

Agenda item 1iii

**Board of Directors - Part I
Action Checklist
Following: 06 June 2019 Meeting
Reporting to: 04 July 2019 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
206	Jun 19		Combined Quality Report Antimicrobial stewardship group to provide report to Q&R on long term increase in antibiotic use	JR	Scheduled for report to Q&R meeting July 2019.	Complete
205	Jun 19		Q&R Chair's report Reorder on agenda ahead of Combined Quality report	AJ	-	Complete
204	Jun 19		PIPR Paper on opportunity for delivery of other rapid access pathways for ACS/Pacing to go to Q&R and Board	EM	Not yet due	August Q&R
203	02 May 19	4.i	Gender Pay Audit Further analysis of how our workforce was made up and benchmarking of the audit data requested.	OM	Data to be reviewed through the EDI steering group and a further report will be brought back to the Board.	Sept 2019
202	02 May 19	3.vi	Freedom to Speak Up Guardian's Report Agreed to implement a quarterly staff story at Board	OM	On agenda for July meeting.	Complete
201	02 May 19	3.ii	Combined Quality Report Board to receive a presentation on the E-Roster/safe care live system and reporting	JR	Date for presentation to be confirmed.	TBC
200	28 Mar 19	3.viii	Annual Review of SO/SFI/SoD Clarifications to wording requested for:		<u>June 2019</u> Wording reviewed and is appropriate in relation to legacy	Complete

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			DN140 DN 137	AJ RC	donations but Charities lead is to consider update to clarify 'good discharge'. <u>July 2019</u> RC and CC had met to review and approve wording for DN137. Both DN now final and published to intranet.	
199	28 Mar 19	3.vi	Board Self-Assessment NED to review their Committee roles and discuss any concerns with JW	NEDs	Ongoing	
183	06 Dec 18	2b	PIPR - Lorenzo Optimisation That AR to bring a report on competency to SPC and consider how patient feedback could be incorporated into this.	AR	On agenda July 2019	Complete
182	01 Nov 18	5	R&D RH to prepare a paper for the Board on future academic appointments.	RH	To be provided post move (RH away for July Board and so to be presented in August 2019)	August 2019
150	3 May 18	1.iv	Patient Story Case to be discussed at M&M once post discharge feedback received patient.	RH	<u>June 2019</u> Planned late follow up RH/JR to confirm discussion from M&M meeting.	TBC
149	5 April 18	4.i	Combined Quality Report Link case risk and comorbidities to mortality and discussion at Q&R. Benchmark with Basildon mortality rate and report back to Board.	RH	<u>October 2018</u> This will now go to Q&R November and Board in December 2018. Original minute was: RH and JR to report to link risk to mortality and report to Q&R for Board assurance. Benchmark Basildon mortality rate with ours	December 2018