

Agenda item 1iii

**Board of Directors - Part I
Action Checklist
Following: 04 July 2019 Meeting
Reporting to: 01 August 2019 Meeting**

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
214						
213						
212	July 19		Workforce Present the 'just culture' tool at one of the Board Learning Together sessions and circulate the link to the Merseyside work to the Board.	OM/AJ	Circulated to Board	Closed
211	July 19		Q&R Chairs reports Review reports for committees to and consider whether they could be improved and still meeting national reporting requirements.	RH/JR		Sep 19
210	July 19		Q&R Chairs report Explore transferrable learning from other industries in alert management (e.g. network/telecoms management)	RH/JR		Sep 19
209	July 19		PIPR OM to take discussion paper to Exec Committee on support for recruitment team	OM		Sept 19
208	July 19		Performance Committee Chair's Report PIPR spotlight to be provided on	MM (EM)	Spotlight included in PIPR	Closed

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			outpatient activity productivity and recovery			
207	July 19		Patient Story Matrons to consider whether we could get fleeces or dressing gowns for patients where there is a concern about room temperatures.	JR	Matrons asked to consider the provision of fleeces for patients.	Closed
204	Jun 19		PIPR Paper on opportunity for delivery of other rapid access pathways for ACS/Pacing to go to Q&R and Board	EM	Not yet due	August Q&R
203	02 May 19	4.i	Gender Pay Audit Further analysis of how our workforce was made up and benchmarking of the audit data requested.	OM	Data to be reviewed through the EDI steering group and a further report will be brought back to the Board.	Sept 2019
201	02 May 19	3.ii	Combined Quality Report Board to receive a presentation on the E-Roster/safe care live system and reporting	JR	Date for presentation to be confirmed. To delivered after September system go live to allow live data review.	Oct 19
199	28 Mar 19	3.vi	Board Self-Assessment NED to review their Committee roles and discuss any concerns with JW	NEDs	Ongoing	
182	01 Nov 18	5	R&D RH to prepare a paper for the Board on future academic appointments.	RH	To be provided post move (RH away for July Board and so to be presented in August 2019)	August 2019
150	3 May 18	1.iv	Patient Story Case to be discussed at M&M once post discharge feedback received patient.	RH	<u>June 2019</u> Planned late follow up RH/JR to confirm discussion from M&M meeting.	TBC
149	5 April 18	4.i	Combined Quality Report Link case risk and comorbidities to mortality and discussion at Q&R. Benchmark with Basildon mortality rate and report back to Board.	RH	<u>October 2018</u> This will now go to Q&R November and Board in December 2018. Original minute was: RH and JR to report to link risk to mortality and report to Q&R for Board assurance. Benchmark Basildon mortality rate with ours	December 2018