

Meeting of the Board of Directors
Royal Papworth Hospital NHS Foundation Trust
06 February 2020 at 9:00am

Ground Floor Rehabilitation Room
Royal Papworth Hospital, Papworth Road, Cambridge Biomedical Campus

Where there is a need for a Part II, in confidence element of Board business, then the Board will normally reconvene after a 15 minute break.

AGENDA - Part I

| | | | | | <i>Timing</i> |
|----------|---|--|--------------|----------|-------------------|
| 1 | WELCOME, APOLOGIES AND OPENING ITEMS | | | | <i>40 minutes</i> |
| | i | Declarations of Interest | | | |
| | ii | Minutes of previous meeting: 05.12.2019 | Confirmation | Attached | |
| | iii | Matters arising from the Minutes/Action Checklist | Note | Attached | |
| | iv | Chair's Report | Information | Verbal | |
| | v | CEO Update | Information | Attached | |
| | vi | Patient Story | Information | Verbal | |
| 2 | PERFORMANCE | | | | <i>25 mins</i> |
| a | i | Performance Committee Chair's Reports | Information | Attached | |
| b | Papworth Integrated Performance Report (PIPR) | | | | |
| | i | Safe | Information | Attached | |
| | ii | Effective | Information | | |
| | iii | Caring | Information | | |
| | iv | Responsive | Information | | |
| | v | People Management & Culture | Information | | |
| | vi | Transformation | Information | | |
| | vii | Finance | Information | | |
| 3 | GOVERNANCE | | | | <i>15 mins</i> |
| | i | Board Assurance Framework | Approval | Attached | |
| | ii | Q&R Committee Chair's Report | Information | Attached | |
| | iii | Combined Quality Report | Information | Attached | |
| | iv | Audit Committee Chair's Report | Information | Attached | |
| | v | Board Sub Committee Minutes: a. Q&R Committee: 26.11.19 16.12.19 b. Performance Committee: 28.11.19 19.12.19 | Information | Attached | |

| | | | | | |
|-----------------------------------|-----|---|-------------|----------|---------|
| | vi | Board Committee Terms of Reference a. TOR 001 Audit Committee b. TOR 002 Q&R Committee c. TOR 018 Strategic Projects Committee | Approval | Attached | |
| 4 TRUST STRATEGY 2020-2025 | | | | | |
| | i | Trust Strategy 2020-25 | Approval | Attached | 20 mins |
| 5 WORKFORCE | | | | | |
| | i | Workforce & Organisation Development Report | Information | Attached | |
| | ii | Guardian of Safe Working | Information | Attached | |
| | iii | Freedom to Speak Up Guardian's Report | Information | Attached | |
| 6 Research & Education | | | | | |
| 7 Digital | | | | | |
| 8 Board Forward Agenda | | | | | |
| | i | Board Forward Planner 2019-20 | Information | Attached | 5 mins |
| | ii | Draft Board Forward Planner 2020-21 | Information | Attached | |
| | ii | Review of actions and items identified for referral to committee/escalation. | Approval | Verbal | |

The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors' meeting to cover in confidence elements of Board business, which is not open to members of the public.

Dates for Board of Director meetings in public 2020

| | | |
|-----------------------|--------|-----------------------------------|
| Thursday 2 April 2020 | 9:00am | GF Rehabilitation Seminar Room NP |
| Thursday 4 June | 9:00am | GF Rehabilitation Seminar Room NP |
| Thursday 3 September | 9:00am | GF Rehabilitation Seminar Room NP |
| Thursday 1 October | 9:00am | GF Rehabilitation Seminar Room NP |
| Thursday 3 December | 9:00am | GF Rehabilitation Seminar Room NP |