Board of Directors - Part I
Action Checklist
Following: 5 December 2019 Meeting
Reporting to: 6 February 2020 Meeting

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
228	5 Dec 19	7.i	**Board Forward Planner** To be updated following the review of the Board and Committee business cycle.	AJ	Forward plan updated to reflect revised Board and Committee cycle.	Closed
227	5 Dec 19	3.ii.a	**Q&R Committee Chair's Report – IG Training** Plans to tailor Trust training in order to be considered but EDs to ensure we supplement national training provision.	AR	The DS&P online training has been reviewed and although it is necessarily high level, we think it covers all of the major areas. The IG Induction is reviewed every year to ensure that the most relevant issues are addressed and there is a specific slide that relates to ransomware attacks. High level awareness of potential threats is probably more appropriate than more detailed training.	Closed
226	5 Dec 19	2.b.ii	**PIPR Effective** That an update report on the OPD utilisation review would be brought to the Performance Committee.	EM	Report included in PIPR and reviewed at December Performance Committee.	Closed
225	5 Dec 19	2.a.i	**Performance Committee Chair's Report** Agreed that a spotlight report on the impact of critical care closures on KPIs would be included in PIPR.	EM	Critical Care included as spotlight report for review at January Performance Committee (and presentation from division). Impact on performance highlighted in PIPR.	Closed
224	5 Dec 19	1.vii	**Patient Story** This patient asked that we share his story with our staff (about the impact of flu). This will be shared with staff	JR	Patient story shared through the Staff briefing on 9 December.	Closed

Ref	BoD mtg	Agenda No.	Issue	Responsible Director	Action Taken	To Agenda/ Action Date
			through the briefing.			
222	7 Nov 19	1.vi	**Patient Story** The issues of failures in recording operation notes on Lorenzo to be reviewed by the Surgical directorate and a compliance report to be provided to Q&R.	RH	Reporting issue to be considered as a 'near miss' and reviewed through the SIERP.	Feb 2020