

Meeting of the Board of Directors
Royal Papworth Hospital NHS Foundation Trust
02 April 2020 at 10:30am

Royal Papworth Hospital, Papworth Road, Cambridge Biomedical Campus

We are unable to allow the public to join this meeting.

Where there is a need for a Part II, in confidence element of Board business, then the Board will normally reconvene after a 15 minute break.

AGENDA - Part I

					<i>Timing</i>
1	WELCOME, APOLOGIES AND OPENING ITEMS				<i>10 minutes</i>
	i	Declarations of Interest			
	ii	Minutes of previous meeting: 06.02.20	Confirmation	Attached	
	iii	Matters arising from the Minutes/Action Checklist	Note	Attached	
	iv	Chair's Report	Information	Verbal	
	v	CEO Update	Information	Attached	
2	PERFORMANCE				<i>10 mins</i>
a	i	Performance Committee Chair's Report 26.03.20	Information	Attached	
b		Papworth Integrated Performance Report (PIPR)	Information	Attached	
3	GOVERNANCE				<i>15 mins</i>
	i	Board Assurance Framework <i>(for publication after Part II Board review)</i>	Approval	Attached	
	ii	Q&R Committee Chair's Report 26.03.20	Information	Attached	
	iii	Combined Quality Report	Information	Attached	
	iv	Audit Committee Chair's Report	Information	Attached	
	v	Board Sub Committee Minutes: a. Q&R Committee: 26.03.20 (Draft), 30.01.20 b. Performance Committee: 27.02.20, 30.01.20	Information	Data pack	
	vi	Annual Review of: a. Standing Orders of the Board of Directors (DN142) b. Standing Financial Instructions (DN140) c. Schedule of Decisions Reserved for the Board of Directors and Scheme of Delegation (DN137)	Approval	Data pack	
	vii	Board Committee Self-Assessments a. Audit Committee b. Quality and Risk Committee c. Strategic Projects Committee	Approval	Data pack	
	viii	Board Committee Terms of Reference a. TOR 001 Audit Committee	Approval	Data pack	

4	WORKFORCE			<i>10 mins</i>
	i	Workforce & Organisation Development Report	Information	Verbal
5	Board Forward Agenda			<i>5 mins</i>
	i	Board Forward Planner 2020-21	Information	Attached
	ii	Review of actions and items identified for referral to committee/escalation.	Approval	Verbal

The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors' meeting to cover in confidence elements of Board business, which is not open to members of the public.

Dates for Board of Director meetings in public 2020

Thursday 4 June	9:00am	GF Rehabilitation Seminar Room NP
Thursday 3 September	9:00am	GF Rehabilitation Seminar Room NP
Thursday 1 October	9:00am	GF Rehabilitation Seminar Room NP
Thursday 3 December	9:00am	GF Rehabilitation Seminar Room NP

STATEMENT ON RESTRICTION OF PUBLIC ACCESS

“The Chairman may exclude any member of the public from a meeting of the Board of Directors if they are interfering with or preventing the proper conduct of the meeting, or for other special reasons.”

Due to the NHS operational response to COVID-19 we will be unable to allow the public to join this meeting in person. The papers and minutes of the meeting will be posted to the Trust website as soon as these are approved for publication.

Please be aware that Government social isolation requirements constitute ‘special reasons’ for exclusion of the public as permitted by legislation.