

Meeting of the Board of Directors
Royal Papworth Hospital NHS Foundation Trust
02 July 2020 at **9:30-11am**
First Floor Meeting Rooms 3 & 4
Royal Papworth Hospital, Papworth Road, Cambridge Biomedical Campus
and via Microsoft Teams (access 10 minutes prior to meeting)

Where there is a need for a Part II, in confidence element of Board business, then the Board will normally reconvene after a 15 minute break.

AGENDA - Part I

					<i>Timing</i>
1	WELCOME, APOLOGIES AND OPENING ITEMS				<i>10 minutes</i>
	i	Declarations of Interest			
	ii	Minutes of previous meeting: 04.06.20	Information	Attached	
	iii	Matters arising from the Minutes/Action Checklist	Note	Attached	
	iv	Chair's Report	Information	Verbal	
	v	CEO Update	Information	Attached	
	vi	Patient Story	Information	Verbal	
2	PERFORMANCE				<i>10 mins</i>
a	i	Performance Committee Chair's Report 25.06.20	Information	Attached	
b		Papworth Integrated Performance Report (PIPR)	Information	Attached	
3	GOVERNANCE				<i>25 mins</i>
	i	Board Assurance Framework	Approval	Attached	
	ii	Q&R Committee Chair's Report 25.06.20	Information	Attached	
	iii	Combined Quality Report App 1 – Learning from Deaths Report 2019/20 App 2 – Q4/Annual Quality & Risk Report App 3 – Safeguarding Annual Report 2019/20 App 4 – Antimicrobial Stewardship 2019/20	Information	Attached	
	iv	Audit Committee Chair's Report	Information	Attached	
	v	Board Sub Committee Minutes: a. Q&R Committee: 28.05.20 b. Performance Committee: 28.05.20 c. Audit Committee 4.6.20 and 17.6.20	Information	Attached	
4	WORKFORCE				<i>10 mins</i>
	i	Workforce Update	Information	Attached	

5		Education and Research			<i>10 mins</i>
	i	Research update	Information	Verbal	
6		Board Forward Planner 2020-21			<i>5 mins</i>
	i	Board Forward Planner 2020-21	Information	Attached	
	ii	Review of actions and items identified for referral to committee/escalation.	Approval	Verbal	

The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors' meeting to cover in confidence elements of Board business, which is not open to members of the public.

Break

11:15am Board Learning Together Programme

Information Governance - Mandatory Training Update

Dates for Board of Director meetings in public 2020

Thursday 3 September	9:00am	GF Rehabilitation Seminar Room NP
Thursday 1 October	9:00am	GF Rehabilitation Seminar Room NP
Thursday 3 December	9:00am	GF Rehabilitation Seminar Room NP

STATEMENT ON RESTRICTION OF PUBLIC ACCESS

“The Chairman may exclude any member of the public from a meeting of the Board of Directors if they are interfering with or preventing the proper conduct of the meeting, or for other special reasons.”

Due to the NHS operational response to COVID-19 we will be unable to allow the public to join this meeting in person. The papers and minutes of the meeting will be posted to the Trust website as soon as these are approved for publication.

Please be aware that Government social isolation requirements constitute ‘special reasons’ for exclusion of the public as permitted by legislation.