AGENDA ITEM 6.i Board Forward Planner Part I: 2020-21

Agenda Item / Issue	Lead	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Standing agenda items Part I													
Introductions, Apologies, Declaration of Interest	Chair	х	x	х	х	X	X	x		X		х	
Minutes, Matters Arising, Actions Update	Chair	X	x	х	х	X	X	x		х		X	
Chair's Report & CEO's Report	Chair &CEO	X	х	х	х	X	X	х		X		X	
Patient Story	CN	х			х	x	х	x		x		х	
Performance Committee Chair's Report	PC Chair	x	x	x	х	x	x	x		x		x	
Integrated Performance Report (PIPR) Safe Effective Caring Responsive People Management and Culture Transformation Finance 	EDs	M11	M1	M1	M1	M1	M4	M5		M7		M9	
Research & Education	MD/CN						x						
Q&R Chair's Report	Q&R Chair	x	x	x	х	x	x	x		x		x	-
Governance Board Assurance Framework Combined Quality Report Quality and Risk Committee Minutes Audit Committee Minutes 	TS CN/MD Q&R Chair Audit Chair	x	x	x	X	x	x	x		x		x	
Freedom to Speak Up Guardian's Report				x				х				х	
Guardian of Safe Working - Report		x						x					
Workforce	DW&OD	X	x	x	х	x	x	x		x		x	
Matters for Action/Escalation	TS/EDs	x	x	X	х	x	x	x		x		X	
Items for Board Forward Planner	TS	x	x	x	х	x	x	x		x		x	
Any Other Business	ALL	X	x	X	х	x	x	x		X		X	
Strategic Developments (Part I)		Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Trust Strategy 2020 – 2025	CEO	•				Ŭ	x						
Digital Strategy 2020-2025 (update for approval)	DD	0											
Research & Development Strategy (new for approval)	MD			0									
People Strategy (new for approval)	DWOD												
Divisional Strategies (new for approval)	COO												
Education Strategy 2019-2022 (for review)	CNO/MD												
Finance Strategy 2019-2029 (for review)	CFO												
Quality Strategy 2019-2022 (for review)	CNO												
Nursing Strategy (for review)	CNO	1											
Cambridge Cardiorespiratory Research Strategic Board	MD												
Estates and Sustainability Strategy (new for approval)	CFO			O									

Annual Items (Part I)		Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Annual Report and Accounts (Part II)	CFO/CN			X									
Medical Revalidation Annual Report	MD						X						
Board Self-Certifications	CFO/TS	0	Х	X									
General Condition 6 and Continuity of Services													
Condition 7 of the NHS Provider licence													
Corporate Governance Statement													
Training of Governors	050												
Consideration of Going Concern	CFO	X											
Gender Pay Audit & Action Plan							0					X	
Board Self-Assessment		Х											
Review of Committee Cycle & Dates							x						
Ad Hoc/Future Agenda Items		Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
International Collaborations				O									
GMC Survey results							O						
7 day services Board Assurance							O						
Board Learning Together Programme		Apr	Мау	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
• TBC													
Information Governance (including GDPR)				O	x								
QI projects													
Infection prevention and control							O						
QI projects								x					
• TBC										x			
QI projects												x	

Item moved from original planned date :



Schedule of Trust Committees 2020	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Board of Trustees (as required)												
Council of Governors			X			х		X				х
Annual Members Meeting Board of Director Reports Annual accounts; Any report of the auditor; Annual report; Forward planning information for the next fiscal year. CoG Reports Representative Membership; Membership Strategy; Proposed policy change re composition of the CoG.								x				
Appointments Committee (for NEDs)			X				X					
Remuneration and Nominations (For EDs)			Х				X					
Quality & Risk Committee	x	x	х	х	х	x	x	x	x	x	х	x
Performance Committee	x	x	х	х	X	x	х	х	x	x	x	x
Strategic Projects Committee	x		x		X		х		x		x	
Audit Committee		x		x			X			X		X

Abbreviations

CEO	Chief Executive
CFO	Chief Finance Officer
MD	Medical Director
CN	Chief Nurse
CO0	Chief Operating Officer
DW&OD	Director of Workforce and OD
DD	Director of Digital
EDs	Executive Directors
TS	Trust Secretary