

| Annual Items (Part I) | | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar |
|---|--------|------------|------------|------------|------------|------------|-------------|------------|------------|------------|------------|------------|------------|
| Annual Report and Accounts (Part II) | CFO/CN | | ☐ | x | | | | | | | | | |
| Medical Revalidation Annual Report | MD | | | | | | x | | | | | | |
| Board Self-Certifications <ul style="list-style-type: none"> General Condition 6 and Continuity of Services Condition 7 of the NHS Provider licence Corporate Governance Statement Training of Governors | CFO/TS | ☐ | x | x | | | | | | | | | |
| Consideration of Going Concern | CFO | x | | | | | | | | | | | |
| Gender Pay Audit & Action Plan | | | | | | | ☐ | | | | | x | |
| Board Self-Assessment | | x | | | | | | | | | | | |
| Review of Committee Cycle & Dates | | | | | | | x | | | | | | |
| Ad Hoc/Future Agenda Items | | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar |
| International Collaborations | | | | ☐ | | | | | | | | | |
| GMC Survey results | | | | | | | ☐ | | | | | | |
| 7 day services Board Assurance | | | | | | | ☐ | | | | | | |
| Board Learning Together Programme | | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar |
| • TBC | | | | | | | | | | | | | |
| • Information Governance (including GDPR) | | | | ☐ | x | | | | | | | | |
| • QI projects | | | | | | | | | | | | | |
| • Infection prevention and control | | | | | | | ☐ | | | | | | |
| • QI projects | | | | | | | | x | | | | | |
| • TBC | | | | | | | | | | x | | | |
| • QI projects | | | | | | | | | | | | x | |

Item moved from original planned date : ☐

| Schedule of Trust Committees 2020 | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar |
|--|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-----|
| Board of Trustees (as required) | | | | | | | | | | | | |
| Council of Governors | | | x | | | x | | x | | | | x |
| Annual Members Meeting Board of Director Reports Annual accounts; Any report of the auditor; Annual report; Forward planning information for the next fiscal year. CoG Reports Representative Membership; Membership Strategy; Proposed policy change re composition of the CoG. | | | | | | | | x | | | | |
| Appointments Committee (for NEDs) | | | x | | | | x | | | | | |
| Remuneration and Nominations (For EDs) | | | x | | | | x | | | | | |
| Quality & Risk Committee | x | x | x | x | x | x | x | x | x | x | x | x |
| Performance Committee | x | x | x | x | x | x | x | x | x | x | x | x |
| Strategic Projects Committee | x | | x | | x | | x | | x | | x | |
| Audit Committee | | x | | x | | | x | | | x | | x |

Abbreviations

| | |
|-------|------------------------------|
| CEO | Chief Executive |
| CFO | Chief Finance Officer |
| MD | Medical Director |
| CN | Chief Nurse |
| COO | Chief Operating Officer |
| DW&OD | Director of Workforce and OD |
| DD | Director of Digital |
| EDs | Executive Directors |
| TS | Trust Secretary |