

Meeting of the Board of Directors  
Royal Papworth Hospital NHS Foundation Trust  
01 October 2020 at **9:30-11am**  
**Ground Floor Meeting Rooms 1 & 2**  
**Royal Papworth Hospital, Papworth Road, Cambridge Biomedical Campus**  
**and via Microsoft Teams (access 10 minutes prior to meeting)**

Where there is a need for a Part II, in confidence element of Board business, then the Board will normally reconvene after a short break.

### AGENDA - Part I

					<i>Timing</i>
<b>1</b>	<b>WELCOME, APOLOGIES AND OPENING ITEMS</b>				<i>30 minutes</i>
	i	Declarations of Interest			
	ii	Minutes of previous meeting: 03.09.20	Information	Attached	
	iii	Matters arising from the Minutes/Action Checklist	Note	Attached	
	iv	Chair's Report	Information	Verbal	
	v	CEO Update	Information	Attached	
	vi	Patient Story (Lizzie Shillito)	Information	Verbal	
	vii	Staff Story (Lynn Roberts)	Information	Verbal	
<b>2</b>	<b>PERFORMANCE</b>				<i>20 mins</i>
<b>a</b>	i	Performance Committee Chair's Report 24.09.20	Information	Attached	
	ii	Restoration of Activity	Information	Attached	
<b>b</b>		Papworth Integrated Performance Report (PIPR)	Information	Attached	
<b>3</b>	<b>GOVERNANCE</b>				<i>20 mins</i>
	i	Board Assurance Framework	Approval	Attached	
	ii	Q&R Committee Chair's Report 24.09.20	Information	Attached	
	iii	Combined Quality Report	Information	Attached	
	iv	Board Sub Committee Minutes: a. Q&R Committee: 27.08.20 b. Performance Committee: 27.08.20	Information	Attached	
<b>4</b>	<b>WORKFORCE</b>				<i>10 mins</i>
	i	Workforce Update	Information	Attached	
	ii	Freedom to Speak Up Guardian's Report	Information	Attached	

<b>6</b>		<b>Board Forward Planner 2020-21</b>			<i>5 mins</i>
	i	Board Forward Planner 2020-21	Information	Attached	
	ii	Review of actions and items identified for referral to committee/escalation.	Approval	Verbal	

**Dates for Board of Director meetings in public 2020**

<b>Date</b>	<b>Time</b>	<b>Venue</b>	<b>Apologies received</b>
Thursday 3 December	9:00am	tbc	

**STATEMENT ON RESTRICTION OF PUBLIC ACCESS**

The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors’ meeting to cover in confidence elements of Board business, which is not open to members of the public.

**“The Chairman may exclude any member of the public from a meeting of the Board of Directors if they are interfering with or preventing the proper conduct of the meeting, or for other special reasons.”**

**Due to the NHS operational response to COVID-19 we will be unable to allow the public to join this meeting in person. The papers and minutes of the meeting will be posted to the Trust website as soon as these are approved for publication.**

**Please be aware that Government social isolation requirements constitute ‘special reasons’ for exclusion of the public as permitted by legislation.**