

Meeting of the Board of Directors  
Royal Papworth Hospital NHS Foundation Trust  
03 December 2020 at **9:30-11am**  
**via Microsoft Teams (access 10 minutes prior to meeting)**

Where there is a need for a Part II, in confidence element of Board business, then the Board will normally reconvene after a short break.

**AGENDA - Part I**

					<i>Timing</i>
<b>1</b>	<b>WELCOME, APOLOGIES AND OPENING ITEMS</b>				<i>30 minutes</i>
	i	Declarations of Interest			
	ii	Minutes of previous meeting: 01.10.20	Information	Attached	
	iii	Matters arising from the Minutes/Action Checklist	Note	Attached	
	iv	Chair's Report	Information	Verbal	
	v	CEO Update	Information	Attached	
	vi	Patient Story (Supportive & Palliative Care Team)	Information	Verbal	
<b>2</b>	<b>PERFORMANCE</b>				<i>20 mins</i>
<b>a</b>	i	Performance Committee Chair's Report	Information	Attached	
<b>b</b>		Papworth Integrated Performance Report (PIPR)	Information	Attached	
<b>3</b>	<b>GOVERNANCE</b>				<i>20 mins</i>
	i	Board Assurance Framework	Approval	Attached	
	ii	Q&R Committee Chair's Report a. 29.10.20 b. 26.11.20	Information	Attached	
	iii	Combined Quality Report	Information	Attached	
	iv	Quality Accounts (CDC & ICNARC appendices in Reference Pack)	Approval	Attached	
	v	Board Sub Committee Minutes: a. Q&R Committee: 24.09.20 & 29.10.20 b. Performance Committee: 24.09.20 & 29.10.20	Information	(Reference Pack)	
<b>4</b>	<b>WORKFORCE</b>				<i>10 mins</i>
	i	Workforce Update	Information	Attached	
<b>5</b>	<b>Research &amp; Education</b>				<i>5 mins</i>

<b>6</b>		<b>Board Forward Planner 2020-21</b>			<i>5 mins</i>
	i	Board Forward Planner 2020-21	Information	Attached	
	ii	Review of actions and items identified for referral to committee/escalation.	Approval	Verbal	

**The Board of Directors hereby resolves to end the public part of the meeting. There will follow a Part II Board of Directors' meeting to cover in confidence elements of Board business, which is not open to members of the public.**

#### **Dates for Board of Director meetings in public 2021**

<b>Date</b>	<b>Time</b>	<b>Venue</b>	<b>Apologies received</b>
Thursday 4 February	9:00am	Via Teams	
Thursday 1 April	9:00am	Via Teams	
Thursday 3 June	9:00am	Via Teams	
Thursday 5 August	9:00am	Via Teams	
Thursday 7 October	9:00am	Via Teams	
Thursday 2 December	9:00am	Via Teams	

### **STATEMENT ON RESTRICTION OF PUBLIC ACCESS**

Due to the NHS operational response to COVID-19 we will be unable to allow the public to join this meeting in person but are able to allow remote access to Board meetings held in public. In addition papers and minutes of meetings will be posted to the Trust website.

The Chairman may exclude any member of the public from a meeting of the Board of Directors if they are interfering with or preventing the proper conduct of the meeting, or for other special reasons.

Please be aware that Government social isolation requirements constitute 'special reasons' for exclusion of the public as permitted by legislation.