

Charity Community Volunteer

Location: In the community

Hours of volunteering: Flexible

Minimum age: Minimum age of 18 years

Purpose of role:

To support at events, collections, or administration tasks for Royal Papworth Charity

Tasks and responsibilities on offer:

- Providing support at events
- Engaging with people in the community
- Hosting supermarket collections
- Supporting with office tasks during busy periods

Useful skills and experience:

- A warm and welcoming manner
- A positive and enthusiastic attitude
- Confidence to engage with people in the community
- Good communication skills
- Reliability and good time management
- Commitment to carry out full induction and training programme

Induction and training programme

- Disclosure and Barring Service check (DBS)
- E-learning
- Role-specific training from the team's Community Fundraiser
- Refreshers as required

AGREEMENT

I have read and understood the Volunteer Services Policy. I agree to adhere to all Trust and Charity policies and procedures associated with my volunteer placement.

If you have any queries or concerns, please contact Royal Papworth Charity prior to signing this role description.

Name:

Signature:

Date:

For more information about this role, please contact:

Royal Papworth Charity

Telephone: 01223 639950

Email: papworth.charity@nhs.net